

OTSELIC VALLEY CENTRAL SCHOOL
Board of Education – Public Hearing
June 18, 2018

Present: Interim Superintendent of Schools G. Stevens, Business Administrator R. Berson, District Clerk G. Burpee

Also Present: Mrs. T. Straight

Prior to the regular monthly meeting of the Board of Education, a public hearing was held regarding the updated District-Wide School Safety Plan and the updated Code of Conduct. Mr. Stevens reviewed both documents and answered questions.

OTSELIC VALLEY CENTRAL SCHOOL
Board of Education – Regular Meeting
June 18, 2018

Present: Mr. J. Foster, Mr. B. Wood, Mrs. R. Peabody, Mrs. D. Smith, Mr. M. Swayze, Interim Superintendent of Schools G. Stevens, Business Administrator R. Berson, Director of Curriculum, Instruction and Special Programs L. Eaves, District Clerk G. Burpee

Absent: Principal W. Smith

Also Present: Mr. A. Collins, Mr. G. Lott, Mrs. C. Neal, Mr. P. O'Connor, Mrs. J. Osowski, Miss V. Roalef, Mr. J. Rodda, Mrs. T. Straight, Miss L. Wood

CALL TO ORDER President Foster called the meeting to order at 7:00 PM. All pledged allegiance to the flag.

Approval of Agenda The agenda was approved on a motion by Mrs. Peabody, and seconded by Mr. Wood.

Motion carried, 5 - 0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS Mrs. Smith moved the minutes of the April 24, and May 15, 2018 meetings be approved, second by Mr. Foster.

Motion carried, 5 - 0.

COMMUNICATIONS None at this time.

REPORTS

Interim Superintendent's
(FY'17/18 - #92)

- Mr. Stevens reported on the following topics:
- Discussion of possible procedure entitled "Administrative Guidelines for Social Media and Electronic Communication".
 - Wall of Fame Update. There will be four inductees during the graduation ceremony on June 22, 2018. The committee will meet early in the Fall to set up a time schedule for next school year.
 - Interim Superintendent of Schools Final Report
 - Update of Building Safety Plan. Incident Command Training meetings will continue in the Fall. It is being planned to have a full evacuation drill in the Spring of 2019.
 - Procedural Guidelines regarding student Board seat.
 - The transportation report has been previously distributed.

(FY'17/18 - #93)
(FY'17/18 - #91)

Principal's	<p>Mr. Stevens reported for Mr. Smith on the following:</p> <ul style="list-style-type: none"> • NYS 3-8 science testing went well. • Regents testing is going well. The schedule is good and the results are good. • Everyone who attended the junior prom had a good time. • The third Moving Up Day celebration was recently held. • The senior trip was well liked. The students and their advisors enjoyed different attractions across New York State including the Jello Museum. • There was a huge turnout for the Donuts for Dads celebration. • Graduation is June 22, 2018 at 7:00 PM. Plans are being finalized to have it outside in front of the building. • The P-6 Field day was held on this date. It was very well organized by Mr. Barlow and Ms. Lippert. The PTO members helped a lot with the festivities. • Mrs. Osowski and four students reported on their National Government class trip to Washington DC that was held in late April.
Director of Curriculum, Instruction and Special Programs	<p>Mrs. Eaves reported on the following:</p> <ul style="list-style-type: none"> • Elementary books that need to be replaced.
Business Administrator	<p>Mr. Berson reported on the following:</p> <ul style="list-style-type: none"> • Financial reports • The math and science wing update. The installation of window air conditioning units turned out to be a much bigger project than anticipated. He reported on the next step and future planning.
Committee Reports	<ul style="list-style-type: none"> • The finance committee has not met. • The Shared Decision Making Team will meet again in the fall. • The Facilities Committee will meet in the Georgetown building in the near future. • The transportation committee has not met.
Board Member's	<ul style="list-style-type: none"> • None at this time.
PUBLIC COMMENT	<ul style="list-style-type: none"> • At this time, Rachel Peabody was recognized for her five years of service as a Board member. Cindy Neal was also recognized for her 30 years of service to the District in various capacities. A brief reception was held to honor these retirees.
Executive Session	<p>Motion by Mr. Foster to enter executive session at 8:07 PM to discuss confidential employee salaries and administrative contract. Second by Mr. Wood.</p> <p>Motion carried, 5 - 0.</p> <p>Mr. O'Connor joined the Board.</p>
Open Session	<p>Motion by Mr. Foster to resume open session at 8:32 PM. Second by Mrs. Peabody.</p> <p>Motion carried, 5 - 0.</p>

REPORTS

Financial Reports
(FY'17/18 - #94)

Motion by Mrs. Smith, to accept the May 2018 financial reports as presented which includes the Internal Claims Audit Reports as well as the Student Activity Report. Second by Mr. Wood.

Motion carried, 5 - 0.

UNFINISHED
BUSINESS

None at this time.

NEW BUSINESS
Personnel
Recommendations

1. Personnel Recommendation

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to accept the following personnel recommendations:

Robert Berson	Resignation as the business administrator	Effective at the close of business on June 30, 2018
Warren Smith	Resignation as P-12 Principal	Effective July 17, 2018
George Lott	Appointment as an interim business official, at a stipend of \$400.00 per day	Effective June 19, 2018 until a new business administrator is hired
George Lott	Appointment as District Treasurer	Effective June 19, 2018 until a new business administrator is hired
Gregory Winn	Appointment as a teacher on special assignment	Effective July 1, 2018
Gregory Winn	Appointment as Dean of Students	For the 2018-2019 school year
Gregory Winn	Appointment as an administrative intern	For the 2018-2019 school year.
Roy Marshall	Appointment as the lead maintenance and grounds person for the 2018-2019 school year	
Kim Marshall	Appointment as the lead day custodial worker for the 2018-2019 school year	
E. Michael Shuman	Appointment as the lead night custodial worker for the 2018-2019	

school year

Gregory Milunich	Resignation as a special education teacher	Effective August 31, 2018
Michael Radziwon	Appointment as a school volunteer	

Second by Mrs. Smith.

Motion carried, 5 – 0.

2. Extracurricular Appointments

Motion by Mr. Swayze, to appoint the following extracurricular appointments for 2018-2019 as follows:

Class of 2019 Advisor (gr.12)	Carolina O'Connor
Class of 2019 Advisor (gr.12)	Patsy Graham
Class of 2020 Advisor (gr.11)	Christine Kalin
Class of 2021 Advisor (gr.10)	Eric Wentworth
Class of 2022 Co- Advisors (gr.9)	Pamela Ross
Class of 2022 Co- Advisors (gr.9)	Jenny Osowski
Class of 2023 Co-Advisors (gr.8)	Pamela Ross
Class of 2023 Co-Advisors (gr.8)	Jenny Osowski
Class of 2024 Co-Advisors (gr.7)	Pamela Ross
Class of 2024 Co-Advisors (gr.7)	Jenny Osowski
CSE Co-Chair	Diane Slocum
CSE Co-Chair	Pamela Adams
District Data Coordinator	Tina Cruikshank
Elementary Musical Director	Julie Hammer
Fall Play Director	Christine Kalin
Marching Band Director	John Decker
Mentor (As Needed)	Pamela Ross
Mentor (As Needed)	Molly Shepherd
Mentor (As Needed)	Jenny Osowski
Mentor (As Needed)	Julie Hammer
Mentor (As Needed)	Jaime Davis
Mentor (As Needed)	Diane Slocum
FFA	Roger Barkman
Book Club	Julie Hammer
LINKS	Diane Slocum
LINKS	Jenny Osowski
LINKS	Molly Shepherd
LINKS	Carolina O'Connor
National Honor Society Co-Advisors	Pamela Ross
National Honor Society Co-Advisors	Diane Slocum
National Junior Honor Society Co-Advisors	Pamela Ross
National Junior Honor Society Co-Advisors	Diane Slocum
RIT Facilitator	Lara Meade (Elem)
RIT Facilitator	Pamela Adams (HS)
SADD Co-Advisors	Pamela Ross
SADD Co-Advisors	Jenny Osowski

Science Club Co-Advisors	Carolina O'Connor
Science Club Co-Advisors	Patsy Graham
Sports Coordinator	Greg Winn
Spring Musical Directors	Cindy Neal
Student Council Co-Advisors	Pamela Ross
Student Council Co-Advisors	Jenny Osowski
Yearbook	Jenny Osowski
Envirothon	Carolina O'Connor
Envirothon	Patsy Graham
Ski Club	Patsy Graham
Dean of Students	Pamela Ross
Dean of Students	Greg Winn
Soccer - Boys Varsity	Jacob Preston
Soccer - Girls Varsity	Eric Wentworth
Soccer - Girls Modified Co-Coach	Rachel Caterisano
Soccer - Girls Modified Co-Coach	Molly Shepherd
Basketball - Boys Varsity	Jacob Preston
Basketball - Boys Modified	Eric Wentworth
Basketball - Girls Varsity Co-Coach	
Basketball - Girls Varsity Co-Coach	Rachel Caterisano
Basketball - Girls Modified	Nicholle Lippert
Baseball - Varsity	Rachel Caterisano
Softball - Varsity	Eric Wentworth
Softball - Modified	Molly Shepherd
Wrestling - Varsity	Nicholle Lippert
Wrestling - Modified	Greg Winn
Cheerleading	Greg Winn
Scoreboard Operator - Outdoor	Sadie Allen
Scoreboard Operator - Indoor	Patsy Graham
Book Keeper - Home Games - Girls Basketball	Patsy Graham
CPR/AED Instructor	Caroline Wentworth
Summer - Global Studies	Stacie Morse
Summer - US History (10 Hrs)	Eric Wentworth
Summer - Mathematics	Eric Wentworth
Summer - Mathematics	Jacob Preston
Summer - Mathematics	Rachel Caterisano
Summer - Special Education	Pamela Ross
Summer - Special Education	Molly Shepherd
Robotics	Diane Slocum
Robotics	Jacob Preston
Robotics	Jaime Davis
Robotics	Rachel Caterisano
Special Education Summer Bus Aide	Pamela Ross
Summer Custodial Work	Ed Gonzalez
Summer Custodial Work	Karalee Mikula
Summer Custodial Work	Hillman
Summer Custodial Work	Sadie Allen
Summer Custodial Work	Sharon Benson
Summer Custodial Work	Elizabeth Hackett
Summer Custodial Work	Karalee Mikula
Summer Custodial Work	Hillman
Summer Custodial Work	Miriah Lawrence
Summer Custodial Work	Wendy Roodenburg

Second by Mr. Wood.

Motion carried, 5 – 0.

Committee on
Special Education
Recommendations

Motion by Mrs. Peabody, to accept the recommendations of the Committee on Special Education resulting from the meetings on May 7, May 9, May 10, May 14, May 15, May 16, May 17, May 21, May 22, May 24, June 11, and June 12, 2018. Second by Mr. Swayze.

Motion carried, 5 - 0.

District Wide Safety
Plan
(FY'17/18 - #95)

Motion by Mr. Foster, upon the recommendation of the Interim Superintendent of Schools, to adopt the District Wide Safety Plan. Second by Mr. Wood.

Motion carried, 5 - 0.

2018 Code of
Conduct
(FY'17/18 - #96)

Motion by Mr. Wood, upon the recommendation of the Interim Superintendent of Schools, to adopt the 2018 Code of Conduct.
Second by Mr. Swayze.

Motion carried, 5 - 0.

Intermunicipal
Agreement for legal
services with
Madison - Oneida
BOCES
(FY'17/18 - #97)

Motion by Mr. Wood, upon the recommendation of the Interim Superintendent of Schools, to accept the Intermunicipal Agreement for legal services with Madison - Oneida BOCES. Second by Mr. Swayze.

Motion carried, 5 - 0.

Resolution
Approving
Employment
Agreement and
Authorizing
Execution of
Employment
Agreement.
(FY'17/18 - #98)

Motion by Mrs. Peabody, to adopt the following resolution:

BE IT RESOLVED that the Board of Education of the Otselic Valley central School District hereby adopts and approves the employment agreement between the Board and Robert G. Berson dated June 18, 2018: and

BE IT FURTHER RESOLVED that the President of the Board of Education is hereby authorized and directed to execute said employment agreement.

Second by Mr. Foster.

Motion carried, 5 - 0.

Confidential
Employees Salaries
for 2018-2019

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to approve the salary increases for the confidential employees for the 2018-2019 school year. Second by Mrs. Smith.

Motion carried, 5 - 0.

Modification of
"Director" Contract
Language

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to adopt the following resolution:

10 month position to follow instructional calendar year with 10 days for work over the summer months of July and August. Other days may be added upon approval of the Superintendent at the current per diem rate.

Cooperative
Purchasing Resolution
(FY'17/18 - #99)

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to adopt the following resolution:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint the Delaware-Chenango-Madison- Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Second by Mr. Wood.

Motion carried, 5 - 0.

Food and Cafeteria
Supplies Resolution
(FY'17/18 - #100)

Motion by Mr. Wood, upon the recommendation of the Interim Superintendent of Schools, to adopt the following resolution:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and,

WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore,

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Second by Mr. Swayze.

Motion carried, 5 - 0.

Generic Resolution
(FY'17/18 - #101)

Motion by Mrs. Smith, upon the recommendation of the Interim Superintendent of Schools, to adopt the following resolution:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison- Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s)

Second by Mr. Wood.

Motion carried, 5 - 0.

Declaration of
Surplus Items
(FY'17/18 - #102)

Motion by Mr. Foster, upon the recommendation of the Interim Superintendent of Schools, to declare the second grade leveled readers as surplus and to donate them to New Life Christian School in Randallville AND to declare the freezer in the concession stand as surplus and to dispose of it. Second by Mr. Wood.

Motion carried, 5 - 0.

Milk Bid
(FY'17/18 - #103)

Motion by Mr. Wood, upon the recommendation of the Interim Superintendent of Schools, to award the bid for milk and milk products to Bill Bros. for the 2018-2019 school year. Second by Mr. Swayze.

Motion carried, 5 - 0.

Ice Cream Bid
(FY'17/18 - #104)

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to award the bid for ice cream products to Hershey Products. Second by Mr. Wood.

Motion carried, 5 - 0.

Public Comment

Mr. Swayze thanked Mr. Stevens for his service to the District. He will certainly be missed.

ADJOURNMENT

Motion by Mr. Wood to adjourn the meeting at 8:55 PM, second by Mr. Swayze.

Motion carried, 5 - 0.

Submitted by,



Gail Evans Burpee
District Clerk

