

## OTSELIC VALLEY CENTRAL SCHOOL

Board of Education

August 15, 2007

Present:	Mr. G. Brown, Mr. D. Cruikshank, Mrs. D. Fox, Mrs. M. Marshall, Superintendent of Schools L. Thomas, High School Principal S. Poreda, Elementary Principal N. Gallaher, District Clerk G. Burpee
Absent:	Dr. D. Evans
Also Present:	Mrs. T. Hammond, Mrs. J. Osowski, Mrs. R. Neal, Mrs. Mr. C. Smith, Mrs. M. Smith, S. Stone, Mrs. F. Winn, Miss A. Wood

**CALL TO ORDER**

President Brown called the meeting to order at 7:33 PM. All pledged allegiance to the flag.

**AGENDA**

The agenda was approved on a motion by Mrs. Fox and seconded Mr. Cruikshank.

Motion carried, 4 - 0.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Mrs. Marshall moved the minutes of the July 13, 2007 meeting be approved, second by Mrs. Fox.

Motion carried, 4 - 0.

**CORRESPONDENCE**

Mr. Thomas shared the following correspondence:

- A thank you from Mrs. Marie Sturge for the use of the elementary building for School Days.
- An invitation for Marge Secrest's birthday party.

**PUBLIC COMMENT**

None at this time.

**REPORTS**

Superintendent's

Mr. Thomas reported on the following items to the Board:

- Mrs. Jenny Osowski and Miss Amber Wood presented a tentative itinerary for the senior class trip to Disney World for April 24 through April 28, 2008. Mr. Thomas will confer with the Board and make a final determination.
- Mr. Brown moved to enter executive session at 7:50 PM for the purpose of the audit committee meeting with the auditor and also for negotiations. Second by Mrs. Marshall.

Motion carried, 4 – 0.

Mrs. Marshall moved to resume open session at 9:19 PM, second by Mrs. Fox.

Motion carried, 4 – 0.

- Mr. Thomas distributed the 2007-2008 District calendar.
- The retirees of the District recently met with the BOCES insurance liaison.
- Robbins Vending has discontinued the machine at he junior senior high school. It was suggested to find another company that will service our area.
- The transportation report was distributed as to outline the use of fuel.
- The custodial shifts are in progress. A memorandum of understanding s being developed.
- The clerical staff shifts are underway.

- The new phone system at the junior senior high school is in the process. It is hoped that this will be a more reliable system.
- A staffing update was given. It was suggested having a Board member at opening day on September 4, 2007.
- Various newspaper articles were distributed.
- A LINKS update was given. It was a smaller group involved with the plan but it was effective.
- A facilities plan update was given. An enrollment study is being set up. Mr. Brown suggested an article from the planning committee be placed in the newsletter would be beneficial.

Business  
Administrator's

- None at this time.

Elementary Principal's

Ms. Gallaher reported on the following items:

- The licensed teaching assistant interviews will be the week of August 20<sup>th</sup>.
- The new kindergarten teacher has been attending summer school to meet staff and students.
- Summer school attendance has been good. There have been 68 students in grades K-4.

High School  
Principal's

Mr. Poreda reported on the following:

(FY'07/08 - #8)

(FY'07/08 - #9)

- Vacancies at the junior senior high school
- Distribution of the Regents exam history.
- Student schedules have been mailed. College credit courses are still being offered.
- He highlighted some changes in different procedures.
- The District is offering on-line courses through Tompkins Cortland Community College. Two students are taking advantage of this.
- Seventh grade parent night is August 28, 2007.

Board Member's  
(FY'07/08 - #10)

- The goals developed at the retreat were discussed. Mr. Cruikshank suggested a statement be added to explain the rationale for decision the Board makes.

Mr. Brown moved to accept the 2007-2008 Board of Education Goals, with additions, second by Mr. Cruikshank.

Motion carried, 4 – 0.

- Mrs. Marshall reported that she received a question pertaining to the census. The state regulations state that Districts are authorized to complete a census but not required to do so. It was suggested that the census be suspended for this year.
- Mrs. Marshall has also been questioned about the AED trainer appointments.

#### **FINANCIAL REPORTS**

(FY'07/08 - #11)

Motion by Mrs. Fox to accept the financial reports as presented. Second by Mrs. Marshall.

Motion carried, 4 - 0.

#### **OLD BUSINESS**

Policy Manual – Third  
Reading and Adoption  
– Computer Assisted  
Instruction Policy,  
#4526

This meeting constitutes the third reading of the Computer Assisted Instruction Policy, #4526 of the Otselic Valley Central School Policy Manual.

Motion by Mrs. Marshall, to adopt the Computer Assisted

Instruction Policy, #4526, of the Otselic Valley Central School Policy Manual. Second by Mr. Cruikshank

Motion carried, 4 – 0.

Policy Manual – Third Reading and Adoption– District Web Publishing Policy , #4527

This meeting constitutes the third reading of the District Web Publishing Policy, #4527 of the Otselic Valley Central School Policy Manual.

Motion by Mrs. Marshall, to adopt the District Web Publishing Policy, #4527 of the Otselic Valley Central School Policy Manual. Second by Mrs. Fox.

Motion carried, 4 – 0.

#### NEW BUSINESS

Personnel Recommendations

1.) Motion by Mr. G. Brown, upon the recommendation of the Superintendent of Schools, to appoint the following extra curricular appointments for the 2007-2008 school year:

Trevor Rohlin	Resignation as a special education teacher	Effective August 14, 2007
Kelly Giarusso	Resignation as a Reading First licensed teaching assistant	Effective immediately
Stephanie Heald	One year unpaid leave of absence as an elementary teacher	Effective August 27, 2007 – June 30, 2008
Calvin Locke	Resignation as the girls modified soccer coach	
Rosemary McGrath	3-year probationary appointment, pending clearance from the state education department, as an elementary teacher, at a salary of \$35,818.00 (Step 3M+30)	Effective September 4, 2007 through September 3, 2010
Nancy Henner	Resignation as business administrator and district treasurer	Effective August 10, 2007
Paul Amidon	Appointment interim business manager and district treasurer as well as the following appointments: Records Access Officer; Petty Cash Change Fund for Admissions; Petty Cash	Effective August 14, 2007

Change Fund for Cafeteria;  
 Designation of Authorized Signatures on Checks;  
 Preparing Bids; Authorization to prepare Bond/Anticipation Notes;  
 Authorization of Treasurer to invest revenues with the approval of the Superintendent, at a stipend of \$300.00 per day plus mileage

Second by Mr. Cruikshank.

Motion carried, 4 – 0.

2.) Girls Modified Soccer Coach Appointment

Motion by Mr. Brown, upon the recommendation of the superintendent of Schools, to appoint Roy Marshall, 125 Joe Road, North Pitcher NY 13124, as the girls modified soccer coach for the 2007 season at a stipend of \$1,349.00. Second by Mrs. Fox.

Motion carried, 3 – 0. (Mrs. Marshall abstain)

**2007-2008 Non Instructional Substitute List**  
 (FY'07/08 - #12)

Motion by Mrs. Fox, upon the recommendation of the Superintendent of Schools, to approve the 2007-2008 non instructional substitute list. Second by Mr. Cruikshank.

Motion carried, 3 – 0. (Mrs. Marshall abstain)

**2007-2008 Instructional Substitute List**  
 (FY'07/08 - #12)

Motion by Mrs. Fox, upon the recommendation of the Superintendent of Schools, to approve the 2007-2008 instructional substitute list. Second by Mrs. Marshall.

Motion carried, 4 – 0.

**2007-2008 Transportation Routes**  
 (FY'07/08 - #13)

Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to approve the 2007-2008 transportation routes. Second by Mrs. Fox.

Motion carried, 4 – 0.

**Transfer of Funds**

Motion by Mrs. Fox, upon the recommendation of the Superintendent of Schools, to adopt the following resolution:

Resolved, the Board of Education of the Otselic Valley Central School District hereby transfers the amount of two hundred thousand dollars (\$200,000) from the unappropriated balance of the General Fund to the Capital Fund, effective June 30, 2007.

Second by Mr. Cruikshank.

Motion carried, 4 -0 .

**Tax Warrant**  
 (FY'07/08 - #14)

Motion by Mrs. Fox, upon the recommendation of the Superintendent of Schools, to approve tax warrant in the

amount of \$2,647,303.00 for the 2007-2008 school year.  
Second by Mr. Cruikshank.

Motion carried, 4 – 0.

**Non-Resident  
Attendance Requests**

Motion by Mrs. Marshall, upon the recommendation of Schools, to approve the non resident attendance of the following students for the 2007-2008 school year:

Genevieve English and Victoria Smith by Colleen English  
Vanessa and Cody Morgan by Judy Morgan

Second by Mr. Cruikshank.

Motion carried, 4- 0.

**PUBLIC COMMENT**

- None at this time.

**ADJOURNMENT**

Motion by Mrs. Fox, second by Mrs. Marshall, to adjourn the meeting at 10:24 PM.

Motion carried, 4 – 0.

Submitted by,

Gail Evans Burpee  
District Clerk