

Present:	Mr. D. Cruikshank, Mr. G. Brown, Mrs. D. Fox, Mrs. T. Hammond, Superintendent of Schools L. Thomas, Elementary Principal N. Gallaher, Business Manager, G. Lott, District Clerk G. Burpee
Absent:	Dr. D. Evans (arr. 7:41 PM), High School Principal S. Poreda
Also Present:	Mr. J. Gale, Mrs. P. Graham, Mrs. L. Porter, Mr. K. Springer, Mr. W. Waltz, Mrs. S. Yafchak

CALL TO ORDER President Cruikshank called the meeting to order at 7:37 PM. All pledged allegiance to the flag

AGENDA The agenda was approved on a motion by Mrs. Fox and seconded by Mrs. Hammond.

Motion carried, 4 - 0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS Mrs. Fox moved the minutes of the November 18, and December 10, 2009 meetings be approved, second by Mr. Brown.

Motion carried, 4 - 0.

CORRESPONDENCE • A sympathy card was sent to the Loomis family.

PUBLIC COMMENT
(Dr. Evans arrived 7:41 PM)

- Mrs. Porter questioned who conducted the visual inspection.
- Mrs. Porter inquired about field trips outside of the country.
- Mr. Waltz congratulated the District on the bronze award from the US News and World report.
- Mr. Waltz commented that hard times are coming and hopes the Board is serious about the upcoming budget process.

REPORTS

Superintendent's

Mr. Thomas reported on the following items to the Board:

- Request for the use of a bus for Fishing Heritage Day. It was the consensus of the Board to proceed with this request and to get volunteer bus drivers to help out with this community event.
- Distributed copies of the "Viking Shout Out" newspaper.
- Distributed Rural Schools Association information with the 2010 position statement.
- There was an emergency closing day on December 9, 2009.
- Distributed copies of the article from the December 16, 2009 Post Standard regarding state aid delay in payments to districts. Neighboring schools were reduced less than Otselic Valley because they didn't have payments coming to them in December.
- George Lott distributed calculations on aid reduction of the scheduled December payments. Every school district is in the same situation. Mr. Thomas and Mr. Lott have been working on a preliminary budget with various scenarios. A memo was distributed to staff regarding the remaining 2009-2010 budget as well as an outlook of the 2010-2011 budget.
- There is a retirement incentive being considered by the State legislature that may be offered to members

(FY'09/10 - #39)

(FY'09/10 - #40)

(FY'09/10 - #41)

(FY'09/10 - #42)

(FY'09/10 - #43)

of NYSUT whereby members who are fifty five could retire with at least twenty five years of service without a penalty.

- Various newspaper articles were circulated.
- The 2010-2011 school year calendar will be discussed at the next meeting.

Business Manager's

(FY'09/10 - #44)

Mr. Lott reported on the following:

- The need to amend the 403b plan which is open to all employees.

Motion by Dr. Evans to adopt the following resolution:

WHEREAS, the Otselic Valley Central School District maintains the 403(b) Retirement Plan ("Plan"); and

WHEREAS, the Plan was duly adopted on the 16th day of December, 2009 by the District's Board of Education ("Board"); and

WHEREAS, the Board desires to restate and amend the Plan as regards section 2.1 Eligibility and section 6.6 ROTH;

NOW, THEREFORE, BE IT RESOLVED that sections 2.1 and 6.6 of the Plan are hereby restated and amended to read as follows:

2.1 Eligibility

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.

6.6 ROTH

ROTH contributions shall be allowed under the Plan. The rules of §1.401(k)–1(f)(1) and for designated Roth contributions under a qualified cash or deferred arrangement shall apply to designated Roth contributions under the Plan. Thus, a designated Roth contribution under the Plan is a section 403(b) elective deferral that is designated irrevocably by the Employee at the time of the cash or deferred election as a designated Roth contribution being made in lieu of all or a portion of the section 403(b) elective deferrals the Employee is otherwise eligible to make under the Plan. A designated Roth contribution shall be treated by the Employer as includible in the Employee's gross income at the time the Employee would have received the amount in cash if the Employee had not made the cash or deferred election (such as by treating the contributions as wages subject to applicable withholding requirements); The Plan will allocate Roth contributions to a separate Account which shall be maintained in accordance with Treasury Regulation §1.401(k)–1(f)(2). Gains, losses, and other credits and charges shall be separately allocated on a reasonable and consistent basis to each Participant's Roth contribution Account and the Participant's other Accounts under the Plan.

A designated Roth contribution under the Plan must satisfy the requirements applicable to section 403(b) elective deferrals under the Plan and the requirements of §1.403(b)–6(d). Similarly, a designated Roth account under the Plan is subject to the rules of Code sections 401(a)(9)(A) and (B) and §1.403(b)–6(e). Notwithstanding

section 6.1 [the eligible rollover provision], a direct rollover of a distribution from a Roth Account under the Plan will only be made to another qualified Roth contribution program described in Code section 402A or a Roth IRA described in Code section 408A, the Plan will only accept a rollover contribution to a Roth Account if it is a direct rollover from another qualified contribution program described in Code section 402A, and the Plan will only make or accept a rollover if the rollover is permitted under the rules of Code section 402(c).

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

Second by Mr. Brown.

Motion carried, 5 - 0.

(FY'09/10 - #45)

- Referred to Kevin Springer who distributed the latest Operations and Maintenance report. Highlights were discussed.
- The development of a budget calendar. The subcommittee should plan on meeting every other week.

(FY'09/10 - #46)

- A report of the school lunch fund. Charts were distributed showing the number of meals served for lunch and breakfast. The number of free meals is up and the reduced meals are down.

Elementary Principal's

Ms. Gallaher reported on the following:

- Parent conference day was steady with 3-6 PM as the busiest times.
- Information on the K-6 reading scores. The students are tested three times per year to track their progress.

High School Principal's

Mr. Thomas reported for Mr. Poreda on the following items to the Board:

- Interviews have been conducted for the physics teacher position. The candidate will begin on January 4, 2010 through the end of the year.
- Distributed a copy of the US News and World Report article naming the junior-senior high school as a bronze quality school.

(FY'09/10 - #47)

Board Member's

The following topics were discussed:

- Mrs. Hammond commented on the following items:
 - 1.) If substitute lists are rotated.
 - 2.) If lights outside could be turned off to conserve energy.
 - 3.) The elementary concert was good but the balance between the singers and the accompaniment might have been better.
 - 4.) The dress code for staff at concerts needs to come up a notch.
- The legislative breakfast is January 23, 2010 at the Silo in Greene.

Financial Reports
(FY'09/10 - #48)

Motion by Mrs. Fox to accept the financial reports as presented. Second by Mr. Brown.

Motion carried, 5 – 0.

UNFINISHED BUSINESS

Discussion Item –
Refund of Non-
Resident Tuition
(FY'09/10 - #49)

Mr. Lott presented information on refunding non-resident tuition. It was consensus of the Board to develop an administrative practice for refunding on non-resident tuition:

NEW BUSINESS

Personnel
Recommendations

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the following personnel recommendations:

Lindsey Eaton	Appointment as 3/4 stage director of the Spring musical	At a stipend of \$1,176.75
Natalie Beckwith	Resignation as an Licensed Teaching Assistant	Effective December 7, 2009
Tammy Smith	Conditional appointment pending clearance from the State Education Department as a substitute teacher and substitute licensed teaching assistant	
Tammy Smith	Conditional appointment pending clearance from the State Education Department as a substitute school aide	
Marcia Marshall	Conditional appointment pending clearance from the State Education Department as a substitute custodial worker, substitute school aide, and substitute food service helper	
Marcia Marshall	Conditional appointment pending clearance from the State Education Department as a substitute teacher	
Erica Reichard	Conditional appointment pending clearance from the State Education Department as a substitute teacher and substitute LTA	
Erica Reichard	Conditional appointment pending clearance from the State Education Department as a substitute school aide	
Ronald Marshall	Appointment as a substitute custodial worker	
Rebecca McCredy	Conditional appointment pending clearance from the State Education Department as a	

Rebecca
McCredy

substitute teacher and
substitute LTA
Conditional appointment
pending clearance from
the State Education
Department as a
substitute school aide

Second by Mr. Brown.

Motion carried, 5 – 0.

Policy Revision -
#8460, Field Trips
(FY'09/10 - #50)

This meeting constitutes the first reading of policy #8460, Field Trips, of the Otselic Valley Central School Policy Manual.

Annual Visual
Inspection Report
(FY'09/10 - #51)

Motion by Mrs. Fox, upon the recommendation of the Superintendent of Schools, to accept the 2009 annual visual inspection report. Second by Dr. Evans.

Motion carried, 5 - 0.

Declaration of Surplus
Items
(FY'09/10 - #52)

Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to declare the items listed as surplus and to dispose of them as necessary. Second by Mrs. Hammond.

Motion carried, 5 - 0.

PUBLIC COMMENT

- Mr. Waltz asked if the mechanic works on just busses or all school vehicles.
- Mrs. Porter asked if the Governor could withhold the lottery payments to the school districts.
- Mrs. Graham commented that the OVTA executive team could meet with the Board in executive session regarding cuts for next year as well as other budget issues.
- Mrs. Porter inquired if the funds available for building renovations is drying up.

Executive Session

Motion by Mrs. Hammond to enter executive session at 9:34 PM for the purpose of personnel. Second by Mrs. Fox.

Motion carried, 5 - 0.

Open Session

Motion by Mrs. Hammond to resume open session at 10:21 PM, second by Dr. Evans.

Motion carried, 5 - 0.

ADJOURNMENT

Motion by Mrs. Fox, second by Dr. Evans, to adjourn the meeting at 10:22 PM.

Motion carried, 5 – 0.

Submitted by,

Gail Evans Burpee
District Clerk