

## OTSELIC VALLEY CENTRAL SCHOOL

Board of Education

January 14, 2008

Present:	Mr. D. Cruikshank, Mr. G. Brown, Dr. D. Evans, Mrs. T. Hammond, Superintendent of Schools L. Thomas, High School Principal S. Poreda, Elementary Principal N. Gallaher, Business Manager, G. Lott, District Clerk G. Burpee
Absent:	Mrs. D. Fox (arr. 7:36 PM)
Also Present:	Mrs. C. Heintz, Mr. J. Graham, Mrs. L. Porter, Mrs. E. Robinson, Mrs. S. Stone

**CALL TO ORDER**

President Cruikshank called the meeting to order at 7:35 PM. All pledged allegiance to the flag

**Executive Session**

Motion by Dr. Evans, second by Mrs. Hammond, to enter executive session at 7:35 PM for the purpose of a student issue.

Motion carried, 4 - 0.

(D. Fox arrived, 7:36 PM)

Ms. Gallaher and Mr. Poreda were asked to join the Board.

**Open Session**

Motion by Dr. Evans, to resume open session at 8:29 PM, second by Mrs. Fox.

Motion carried, 5 - 0.

**AGENDA**

The agenda was approved on a motion by Mrs. Fox and seconded by Dr. Evans.

Motion carried, 5 - 0.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Dr. Evans moved the minutes of the December 10, 2008 meeting be approved, second by Mrs. Hammond.

Motion carried, 5 - 0.

**CORRESPONDENCE**

- A thank you card from Mrs. Laura Porter.
- A Christmas card from Mrs. Wendy Miller and family
- A congratulatory letter from Mr. Robert Snashall of NBT Bank regarding the US News and World Report article.

**PUBLIC COMMENT**

- Mrs. Porter inquired the appointment of a certain stage director when we have so many talented students and staff. The person in question is actually choreographing the production.
- Mrs. Heintz expressed her dissatisfaction that the elementary school is closed to town teams during winter break and when school is dismissed early but the high school was available to the teams that use that building. Mr. Thomas responded that this was an error and that he takes responsibility for the incident.
- Mrs. Heintz questioned students riding snowmobiles to school and having to be sixteen to park them on school property. She suggested changing the guidelines to students in grades 9-12 can park on school property since students can be certified to drive snowmobiles at a much younger age.
- Mr. Graham inquired when student schedules would be mailed to the parents.

**REPORTS**

Superintendent's  
(FY'08/09 -#46)  
(FY'08/09 -#47)

Mr. Thomas reported on the following items to the Board:

- The operations and maintenance satisfaction survey

distributed to all staff before break. The data was compiled and shared with the maintenance staff. The group discussed a form Mr. Thomas developed outlining what they thought the results would look like and the actual results.

- Ms. Ross and Mr. Ashton participated in the BOCES Math audit of the Norwich School District.
- New engineers at BCK will come to “eyeball” the facility and prioritize the list of repairs into three sections: have to be repaired, should be repaired and could be repaired based on the building conditions survey. The Facilities Planning Committee will be reconvened after this.
- An EPA violation at the elementary building. There is no overfill in the fuel tank. It is in compliance in accordance with the 1994 project. It is not mandatory to upgrade it until there is a new project.
- The transportation/buildings and grounds supervisor’s office has been moved to the District Office.
- The transportation/building & grounds reports were discussed. It was requested to include the average number of students on each bus, what route the bus is used on, and what maintenance has been performed on each bus on each transportation report. It was requested to have a buildings & grounds report to include prioritization of special projects and what small repairs are planned.
- A grievance update regarding a special education issue and a phone issue at the high school. There is a preliminary agreement for the phone issue.
- Mrs. LeBlanc and Mrs. Osowski received a grant for an electronic field trip to the Rock & Roll Hall of Fame. They will be taking the junior class to the Annex of the Rock & Roll Hall of Fame on January 15<sup>th</sup>. They will do a video presentation at the February meeting.
- Budget formation process for public input was discussed.

(FY’08/09 - #48)

Business  
Administrator’s  
(FY’08/09 - #49)

Mr. Lott reported on the following:

- The quarterly internal auditor’s report.

Motion by Mrs. Hammond to accept the internal auditor’s quarterly report. Second by Mrs. Fox.

Motion carried, 5 - 0.

- The Chenango County portion of the state land tax was received on December 31, 2008.
- The state aid is flowing on time.
- Transportation state aid.

Elementary Principal’s

Ms. Gallaher reported on the following to the Board:

- A presentation on Response to Intervention (RTI). Policies and procedures are already in place when it becomes law in July, 2012.
- Mrs. Bucalo, Mrs. Fairbank, and Mrs. Mosely were Regional scorers for the fourth grade ELA.

High School Principal’s

Mr. Poreda reported on the following the Board:

- Explanation of the student schedules.
- A national officer of the FFA will be visiting the school on February 26, 2009. The community will also be invited to meet this officer.
- Explanation of the Academic Study Hall statistics.
- The staff will be participating in a book study funded through Title 2 monies. They will be studying “Fire in the Middle School Bathroom” and “Fire in the High School Bathroom”.

Board Member’s

The following topics were discussed:

- A reminder of the Legislative Breakfast on January 24, 2009.
- Mr. Cruikshank summarized the Board retreat that was held on December 13, 2008.

- Discussion on voting locations for the May vote. Mr. Lott and Mrs. Burpee were asked to develop a list of expenses that were incurred at the voting in November.
- The culinary essentials class was thanked for the snacks.

**Financial Reports**

(FY'08/09 - #50)

Motion by Dr. Evans to accept the financial reports as presented.  
Second by Mrs. Fox.

Motion carried, 5 – 0.

**OLD BUSINESS**

Policy Manual Update

Motion by Dr. Evans to table discussion for one month.  
Second by Mrs. Hammond.

Motion carried, 5 - 0.

**NEW BUSINESS**

Personnel  
Recommendations

Motion by Mrs. Fox upon the recommendation of the Superintendent of Schools, to approve the following personnel recommendations:

John and Shirley Girton	Appointment as $\frac{3}{4}$ stage directors for the 2009 Spring musical	At a stipend of \$564.38 each.
Bethany Sortman	Appointment as a $\frac{1}{4}$ stage director for the 2009 spring musical	At a stipend of \$376.25
Marcia Marshall	Conditional appointment pending clearance from the State Education Department as a substitute clerical worker and substitute school aide	
Leigh Ceisielski	Conditional appointment pending clearance from the State Education Department as a substitute teacher	
Gary Morley	Appointment as a regular bus driver at an hourly rate of \$13.05	Effective January 14, 2009

Second by Dr. Evans.

Motion carried, 5 – 0.

Committee on Special  
Education  
Recommendations

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to accept the recommendations of the Committee on Special Education resulting from the meetings of December 10, December 11, December 15, December 16, December 18, and December 19, 2008.  
Second by Mrs. Fox.

Motion carried, 5 - 0.

Fire Inspection Report  
(FY'08/09 - #51)

Motion by Mrs. Fox, upon the recommendation of the Superintendent of Schools, to accept the 2008 Fire Inspection Report. Second by Mrs. Hammond

Motion carried, 5 - 0.

Non Resident  
Attendance Request

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to deny the non resident attendance request for the following student:

Aiden O'Day made by Rachel O'Neill

Second by Mr. Brown.

Motion carried, 5 - 0.

**PUBLIC COMMENT**

None at this time.

**ADJOURNMENT**

Motion by Mr. Brown, second by Dr. Evans, to adjourn the meeting at 10:18 PM.

Motion carried, 5 – 0.

Submitted by,

Gail Evans Burpee  
District Clerk