

OTSELIC VALLEY CENTRAL SCHOOL  
Board of Education  
August 21, 2013

Present:	Mr. G. Brown, Mrs. D. Liuzzo, Mrs. M. Marshall, Mrs. R. Peabody, Superintendent of Schools R. Hughes, Business Administrator R. Berson, Director of Curriculum, Instruction and Special Programs L. Eaves, District Clerk G. Burpee
Absent:	Dr. D. Evans (arr. 7:46PM), High School Principal D. Henner
Also Present:	Ms. N. Cole, Mr. J. Fairbanks, Mrs. L. Hyer, Mrs. L. Kenyon, Mr. J. Parker, Mrs. J. Parker, Mrs. E. Robinson, Ms. D. Slocum, Miss C. Stone, Mrs. S. Stone, Mrs. T. Straight, Mr. M. Sweeney, Mr. A. Winn
Guests:	Mr. J. Mickelson

CALL TO ORDER	President Brown called the meeting to order at 7:32 PM. All pledged allegiance to the flag.
AGENDA	The agenda was approved on a motion by Mrs. Marshall and seconded by Mrs. Peabody.  Motion carried, 4 - 0.
APPROVAL OF MINUTES OF PREVIOUS MEETINGS	Mrs. Marshall moved the minutes of the July 10, 2013 meeting approved, second by Mrs. Liuzzo.  Motion carried, 4 - 0.
Executive Session	Motion by Mr. Brown to enter executive session at 7:34 for the purpose of personnel and the audit committee, second by Mrs. Marshall.  Motion carried, 4 - 0.  Mr. Mickelson and Mr. Berson joined the Board.
Open Session (D.Evans, arr. 7:46PM)	Motion by Mr. Brown to resume open session at 8:24 PM, Second by Dr. Evans.  Motion carried, 5 - 0.
CORRESPONDENCE (FY'13/14 - #4) (FY'13/14 - #5)	<ul style="list-style-type: none"> <li>• Thank you's were received from Rachael Harris for her graduation awards</li> <li>• Notification of the Status Registration Request for Georgetown-South Otselic CSD.</li> </ul>

## PUBLIC COMMENT

Mr. Brown began public comment by stating that the Board would listen to comments being made but would not be answering questions. The person with a question will be contacted at a future time.

- Mrs. Hyer commented on the Superintendent's Blog
- Mrs. Hyer had several questions/comments about transportation.
- Mrs. Kenyon voiced her concerns about the safety of the students arriving for and leaving soccer practice
- Mr. Fairbanks, Ms. Cole and Mrs. Parker had questions about student use of the iPads and of textbooks.
- Mrs. Hyer commented on the bullying policy and of sharing supertintendents.

## REPORTS

Superintendent's

(FY'12/13 - #6)

Mr. Hughes reported on the following:

- There will be two Back-to-School Nights on September 3, and September 4, 2013. Letters will be sent out informing parents.
- APPR Timeline
- Douglas Ann Land, NYSSBA Area IV Director will be in attendance on September 18th to give a presentation about proper Board of Education meetings. There will be a question and answer period following the presentation for all in attendance.
- 2013-2014 Board Goals. It was the consensus of the Board to continue the 2012- 2013 Board goals.
- Arts in Education Summary
- July Monthly Report on the building project. There are updated photos on the Twitter account.
- iPad Insurance. There was a consensus of the Board to offer a discount for families of more than two children.
- NYSSBA Convention in Rochester of October 24 through October 26, 2013. Reservations should be sent in very soon.

High School Principal's

It was reported for Mr. Henner that there will be a dress code committee meeting on September 4<sup>th</sup> at 7:00 PM.

Director of Curriculum,  
Instruction and Special  
Programs

Mrs. Eaves reported:

- The LINKS committee met recently to discuss and plan the general path for this school year. They developed a schedule to bring the K-12 staff together. These are action steps not goals, per se.

Business Manager's

Mr. Lott reported on the following:

- Financial reports
- Internal Claims audit

- Food Service status
- Operations and Maintenance status
- Mr. Sweeney was introduced. He reviewed the bus routes for 2013-2014.

(FY'13/14 - #7)

Board Member's Information on the six-hour fiscal oversight training.  
(FY'13/14 - #8)

Financial Reports Motion by Dr. Evans, to accept the June and July financial reports as  
(FY'13/14 - #9) presented. Second by Mrs. Marshall.

Motion carried, 5 - 0.

UNFINISHED None at this time.  
BUSINESS

NEW BUSINESS

Personnel Motion by Mrs. Marshall , upon the recommendation of the  
Recommendations Superintendent of Schools to appoint the following:

Tina Cruikshank	Appointment as CIO for the 2013-2014 school year	At a stipend of \$9,000.00
-----------------	--	----------------------------

Carleton Hills	Appointment as a per diem guidance counselor for the 2013-2014 school year	At a stipend of \$300.00 per day
----------------	--	----------------------------------

Dr. Donald Wheeler	Appointment as an educational consultant
--------------------	--

Second by Mrs. Peabody.

Motion carried, 5 - 0.

Extracurricular Motion by Dr. Evans, upon the recommendation of the  
Appointments Superintendent of Schools, to appoint the following with a stipend per the OVTA contract:

Sabrina Conway	Athletics - Cheerleading
Lori Youngs	Athletics - Assistant Cheerleading
Julie Hammer	Book Club K-12
Roy Marshall	Bookkeeper for Basketball - Boys JV/Varsity
Caroline Wentworth	Bookkeeper for Basketball - Girls JV/Varsity
Betty Robinson	Class of 2014 Advisor

Patricia Graham	Class of 2014 Advisor
Pam Ross	Class of 2015 Advisor
Jenny Osowski	Class of 2015 Advisor
Caitlin Connelly	Class of 2016
Christine Kalin	Class of 2017
Eric Wentworth	Class of 2018
Carolina O'Connor	Class of 2019
Pam Ross	Dean of Students
Jennifer Fish	Dean of Students
Betty Robinson	Envirothon
Patricia Graham	Envirothon
Mary Helen Blake	Mentor
Sally Bucalo	Mentor
Diane Slocum	Mentor
Eileen	
Knickerbocker	Scoreboard Operator - Indoor
Patsy Graham	Shotclock Operator
Caroline Wentworth	Shotclock Operator
Jody Mashlykin	Student Council Co-Advisor
Lori Youngs	Student Council Co-Advisor

Second by Mrs. Liuzzo.

Motion carried, 5 - 0.

2013-2014  
Instructional  
Substitute List  
(FY'12/13 - #10)

Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to approve the 2013-2014 instructional substitute list. Second by Mrs. Marshall.

Motion carried, 5 - 0.

2013-2014 Non -  
Instructional  
Substitute List  
(FY'12/13 - #10)

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, approve the 2013-2014 non-instructional substitute list. Second by Mrs. Marshall.

Motion carried, 5 - 0.

Policy Manual – First  
Reading – Non  
Resident Students  
Policy, #7132  
(FY'13/14 - #11)

This meeting constitutes the first reading of policy #7132, Non Resident Students of the Otselic Valley Central School policy Manual.

Policy Manual - First  
Reading and  
Adoption –  
Graduation  
Requirements

This meeting constitutes the first reading of policy #7220, Graduation Requirements of the Otselic Valley Central School policy Manual.  
Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to adopt policy #7220, Graduation

Policy,#7220 (FY'13/14 - #12)	Requirements of the Otselic Valley Central School policy manual. Second by Dr. Evans.
	Motion carried, 5 - 0.
Policy Manual – First Reading and Adoption – Organizational Chart, #4212 (FY'13/14 - #13)	This meeting constitutes the first reading of policy #4212, Organizational Chart of the Otselic Valley Central School policy Manual.  Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to adopt policy #4212, Organizational Chart of the Otselic Valley Central School policy manual.
	Second by Mrs. Peabody.
	Motion carried, 5 - 0.
Declaration of Surplus Items (FY'13/14 - #14)	Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to declare the list of audio visual equipment and the list of elementary library books as surplus and to discard as appropriate and to declare the pizza oven as surplus and discard of it as appropriate. Second by Mrs. Liuzzo.
	Motion carried, 5 - 0.
2013-2014 School Meal Prices (FY'13/14 - #15)	Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the breakfast and lunch prices for the 2013-2014 school year. Second by Mrs. Marshall.
	Motion carried, 5 - 0.
Transfer to ERS Reserve Fund	Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to transfer \$277,000.00 to the ERS Reserve Fund. Second by Mrs. Marshall.
	Motion carried, 5 - 0.
Transfer to Tax Certiorari Fund	Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to transfer \$8,000.00 to the Tax Certiorari Fund. Second by Mrs. Peabody.
	Motion carried, 5 - 0.
Tax Variance	Motion by Dr. Evans, to declare a tax bill paid in full if the amount paid is not more than one dollar under or less than ten dollars over the amount to be paid. Second by Mrs. Liuzzo.
	Motion carried, 5- 0.

Tax Warrant  
(FY'13/14 - #13)

Motion Dr. Evans, upon the recommendation of the Superintendent of Schools, to accept the 2013-2014 tax warrant in the amount of \$3,068,703.00. The date of the tax warrant will be September 1, 2013. There will be no penalty for taxes paid on or before October 1, 2013. Taxes paid on or after October 2, 2013 will incur a 2% penalty. Taxes not collected by November 1, 2013 are returned to the County Treasurer's office for collection. Second by Mr. Brown.

Motion carried, 5 - 0.

2013 Audit Report  
(FY'13/14 - #16)

Motion by Mrs. Marshall , to accept the 2013 audit report. Second by Dr. Evans.

Motion carried, 5 - 0.

Transportation  
Request to a Parochial  
School

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to approve District transportation to New Life Christian School in Randallville for the following student:

Wataru Sakamoto requested by Rebecca Rasmussen

Second by Mrs. Peabody.

Motion carried, 5 - 0.

Building and District  
Safety Plans  
(FY'13/14 - #17)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to adopt the 2013-2014 Building Safety Plan and the 2013-2014 District Safety Plan. Second by Mr. Brown.

Motion carried, 5 - 0.

PUBLIC COMMENT

Mrs. Robinson thanked the Board for putting items on the Board. She also inquired about CIO position as well as Bio Club and Ski Club advisorships.

Mrs. Hyer inquired about a bus driver resignation.

ADJOURNMENT

Motion by Dr. Evans, second by Mrs. Marshall, to adjourn the meeting at 9:35 PM.

Motion carried, 5 – 0.

Submitted by,

Gail Evans Burpee  
District Clerk