

OTSELIC VALLEY CENTRAL SCHOOL  
Board of Education  
January 15, 2014

Present: Mr. G. Brown, Dr. D. Evans, Mrs. D. Liuzzo, Mrs. M. Marshall, Mrs. R. Peabody, Superintendent of Schools R. Hughes, High School Principal D. Henner, Director of Curriculum, Instruction and CSE, L. Eaves, Business Administrator, R. Berson, District Clerk G. Burpee

Also Present: Mr. J. Gale, Mr. J. Rasmussen, Ms. D. Slocum, Mrs. M. Soule

- CALL TO ORDER                      President Brown called the meeting to order at 7:36 PM. All pledged allegiance to the flag.
- AGENDA                                      The agenda was approved on a motion by Mrs. Marshall, and seconded by Dr. Evans.
- Motion carried, 5 - 0.
- APPROVAL OF                              Dr. Evans moved the minutes of the December 18, 2013 meeting be MINUTES OF                              approved, second by Mrs. Liuzzo. PREVIOUS                                      Motion carried, 5 - 0. MEETINGS
- Executive Session                      Motion by Mr. Brown to enter executive session at 7:37 PM for a particular personnel matter, second by Dr. Evans.
- Motion carried, 4 - 0.
- Open Session                              Motion by Mr. Brown to resume open session at 8:14 PM, second by Mrs. Marshall.
- Motion carried, 5 - 0.
- CORRESPONDENCE                      None at this time.
- PUBLIC COMMENT                      • Mr. Gale inquired if there is an alternative education program for the junior high school students this year. He also inquired if the Common Core testing is being done at Otselic Valley. It was explained that all the grades 3-8 testing must be completed in order for districts to receive funding. He also asked if cursive writing is being taught. That will be reviewed in the family and consumer science course in junior high. Mr. Gale also inquired what topics are being covered in the auto technology course at BOCES.
- Mr. Rasmussen asked about a math common core question his grandson was asked to answer as well as the relevance of a movie the junior high students saw and the importance of

teaching mythology.

## REPORTS

Superintendent's

(FY'13/14 - #45)

Mr. Hughes reported on the following:

- Highlights of the recent State of the State report. The state budget will be released on January 22, 2014.
- Capital project update. The demolition of the 1976 wing in Georgetown has been slightly altered. Due to the foundation work, the former computer lab area will remain intact.
- A complaint policy is being developed.
- The recent Fiscal Stress Report finds Otselic Valley as “not under stress”.
- The finalization of the purchase of the adjacent property at 148 County Route 13 is moving along.
- Mr. Sweeney will be at the February meeting to discuss replacing three buses with over 100,000 miles. He is investigating leasing new buses.
- The preliminary projected expenses for the 2014-2015 budget were reviewed.

(FY'13/14 - #46)

Director of Curriculum,  
Instruction and CSE's

Mrs. Eaves reported on the following:

- Scheduling timeline for CSE Annual Reviews
- The upcoming staff development on January 17<sup>th</sup> with Dr. Daggett.
- The December 20, 2013 staff development dealt with mock scheduling based on reading levels.

High School Principal's

Mr. Henner reported on the following:

- Students in grades 7-12 will have access to the Parent Portal to review grades and check on missed assignments.
- Mr. Foor-Pessin, Mrs. Morse, Mrs. Osowski, and Ms. Ross have been approved to teach ten college courses through Tompkins County Community College. There are more teachers working on being approved. It is possible for a student to graduate from Otselic Valley with an associate's degree. This program is free for the students and the District.
- Discussion of Regent's week in June.
- Senior Class advisors, Mrs. Graham and Mrs. Robinson, shared with Mr. Henner that the cost per student for the senior trip to Washington DC will be about \$515.00. By using class funds, each student is expected to contribute approximately \$195.00.

Business Manager's

(FY'13/14 - #47)

Mr. Berson reported on the following:

- The Veteran's Exemption was explained. The total exemption for properties for both counties would be about \$20,000. A decision is needed by March 1, 2014.

- Intern Justin Barlow has been assigned to complete the Utica National Excellence Award information.
- Hazardous waste reporting is being completed for DEC.
- The keying system for the project is being completed. Not all keys were sent to the District. They will be sent with no cost to the District. The key card system is being installed.
- The South Otselic Methodist Church has graciously donated funds to help with the Arts in Education program.
- The new tables for both cafeterias have been ordered.
- The wood floors in the two new conference rooms have been refinished by a local contractor.

Board Member's

The following topics were discussed:

- Mrs. Marshall reported that the sidewalk parallel to Route 13A are not being maintained. All sidewalks are slated to be replaced as part of the project in the summer.
- Mrs. Marshall inquired about the progress of the concession stand and bathrooms in that area.
- Mrs. Marshall inquired when the expected date is for the library to be open and what provisions have been made as to the supervision of it in the evenings.
- Mr. Brown reported that the funding from the South Otselic Methodist Church will go directly to the Arts in Education in lieu of the angel tree program they participated in. More children would benefit in this aspect.
- Mrs. Liuzzo inquired if there is a drug program in place. There is an Arts in Education program to address this. She asked if there was anything for the older students. Mrs. Soule reported that she is on the Drug Task Force as part of her job in Madison County. She will get information to Mr. Hughes pertaining to different programs.

Financial Reports  
(FY'13/14 - #48)

Motion by Dr. Evans, to accept the December financial reports as presented. Second by Mr. Brown.

Motion carried, 5 - 0.

NEW BUSINESS

Personnel  
Recommendations

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools to approve the following:

|                |  |                              |
|----------------|--|------------------------------|
| Justin Barlow  | Appointment as a teacher on special assignment for part of the day at a salary of .1FTE of the 2011-2015 OVTA contract | Effective September 1, 2013  |
| Kameron Mikula | Appointment as a substitute custodial  | At an hourly rate of \$10.00 |

|                |   |                              |
|----------------|---|------------------------------|
|                | worker  |                              |
| Shawn I. Rowe  | Appointment as a substitute custodial worker                            | At an hourly rate of \$10.00 |
| Trevor Marston | Appointment as a substitute teacher                                     |                              |
| Trevor Marston | Appointment as a substitute custodial worker and substitute school aide |                              |

Second by Dr. Evans.

Motion carried, 5 - 0.

Extra-Curricular  
Appointments

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools to approve the following extra-curricular appointments with stipends according to the 2011-2015 OVTA contract.

|               |  |
|---------------|--|
| Sarah Yafchak | Appointment as the SADD Advisor for the remainder of the school year |
|---------------|--|

|                    |   |
|--------------------|---|
| Caroline Wentworth | Appointment as a time keeper for the home girls modified basketball games |
|--------------------|---|

Second by Mrs. Liuzzo.

Motion carried, 5 - 0.

Committee on  
Special Education  
Recommendations

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to accept the recommendations of the Committee on Special Education resulting from the meeting on December 16, 2013. Second by Mrs. Peabody.

Motion carried, 5 - 0.

Brokerage Fees for  
the Purchase of the  
Property at 148 Co.  
Rd. 13

Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to cover any brokerage fees for closing costs possible incurred over and above the sale price for the property at 148 County Road 13 in South Otselic NY.  
Second by Mrs. Marshall

Motion carried, 5 - 0.

Gift to the School

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to accept the gift from the South

Otselic United Methodist Church for the Arts in Education program. Second by Mrs. Liuzzo.

Motion carried, 5 - 0.

PUBLIC COMMENT

- Ms. Slocum stated she enjoyed the alumni basketball game.
- Ms. Slocum reported that the OVTA is developing suggestions for instructional staffing needs for the 2014-2015 school year.
- Mrs. Soule reported that a Cub Scouts Pack is starting in February and will be held in the cafeteria of the school in South Otselic.
- Mrs. Peabody reported that the PTO is willing to fund literacy books for the summer for students in grades K-8.
- Mrs. Marshall asked the location of the February meeting.

Executive Session

Motion by Dr. Evans to enter executive session at 9:37 PM for a personnel issue. Second by Mr. Brown.

Motion carried, 5 - 0.

Open Session

Motion by Dr. Evans to resume open session at 10:03 PM, second by Mrs. Peabody.

Motion carried, 5 - 0.

ADJOURNMENT

Motion by Mrs. Liuzzo, second by Mr. Brown, to adjourn the meeting at 10:04 PM.

Motion carried, 5 - 0.

Submitted by,

Gail Evans Burpee  
District Clerk

