

OTSELIC VALLEY CENTRAL SCHOOL  
Board of Education  
September 18, 2013

Present:	Mr. G. Brown, Dr. Evans, Mrs. D. Liuzzo, Mrs. M. Marshall, Mrs. R. Peabody, Superintendent of Schools R. Hughes, High School Principal D. Henner, Director of Curriculum, Instruction and Special Programs L. Eaves, Business Administrator, R. Berson, District Clerk G. Burpee
Guests:	Mrs. D. Land
Also Present:	Mr. T. Armstrong, Mr. J. Barlow, Mr. J. Gale, Mrs. L. Kenyon, Mr. J. Liuzzo, Mrs. J. Osowski, Miss C. Pittsley, Ms. D. Slocum, Mrs. S. Stone, Mrs. T. Straight, Mrs. F. Winn

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| CALL TO ORDER                            | President Brown called the meeting to order at 7:35 PM. All pledged allegiance to the flag.   |
| AGENDA                                   | The agenda was approved on a motion by Dr. Evans and seconded by Mrs. Liuzzo.<br><br>Motion carried, 5 - 0.   |
| APPROVAL OF MINUTES OF PREVIOUS MEETINGS | Mrs. Marshall moved the minutes of the August 21, 2013 meeting approved, second by Mrs. Peabody.<br><br>Motion carried, 5 - 0.  |
| Executive Session                        | Motion by Mr. Brown, to enter executive session at 7:36 PM for the purpose of personnel. Second by Dr. Evans.<br><br>Motion carried, 5 - 0.   |
| Open Session                             | Motion by Mr. Brown to resume open session at 8:16 PM, second by Dr. Evans.   |
| CORRESPONDENCE<br><br>(FY'13/14 - #18)   | <ul style="list-style-type: none"> <li>• A sympathy card was sent to Sarah Yafchak</li> <li>• A thank you was received from Ann Parkhurst for the use of the gym in Georgetown.</li> </ul>  |
| PUBLIC COMMENT                           | <ul style="list-style-type: none"> <li>• NYSSBA Presentation - Douglas Ann Land, area IV director of NYSSBA, presented information on proper etiquette for attending a Board of Education meeting, most especially topics that can be discussed in public comment. She answered questions from the Board as well as the public following her presentation.</li> </ul> |

- Mr. Gale inquired about the math and ELA scores. There will be a presentation next month.

## REPORTS

### Superintendent's

(FY'13/14 - #19)

Mr. Hughes reported on the following:

- Back to School Night. He showed a slide show created by Ms. Slocum that depicted the progress of the building project to prepare the building for the opening of school.
- An update of the building project. Change orders have totaled \$38,000.00 to date.
- There was a student presentation by Amanda Korb with support of Courtney Pittsley, Tyler Armstrong and Jonathan Liuzzo, with their vision of combining with Cincinnatus for baseball and softball.

### Principal's Report

(FY'13/14 - #20)

Mr. Henner reported on the following:

- dress code update
- community service update
- Cincinnatus spring sports conversation. They have interest to combine with us for baseball.
- We are using the side entry as planned for k-2. 3-4 also uses this door at the end of the day. All of the k-4 students that are picked up are signed out in the green room.
- 8 students are participating in blended learning. Phil Sheridan, Carl Hills and Tina Cruikshank are credited for pulling things together for our students. College Biology and Anatomy/physiology are the 2 courses students are taking. There are 16 students taking ASL being taught by Mrs. McGrath. There are students 6 students in college government and 10 students in college English.
- Work has begun on a plan with BOCES, TC3 and our teachers to build an opportunity for students to pursue an Associate's Degree before leaving HS. This will not be an overnight task but the wheels have started to turn.

### Director of Curriculum, Instruction and Special Programs

Mrs. Eaves reported on the following:

- Professional development on Tuesday/Wednesday's began on 9/17 and 9/18 with an in depth introduction to our LINKS plan and information on the technology PD offerings for the year.
- K-12 ELA and math benchmark assessments will be completed soon.
- Staff will be attending a training which will enable us to put student benchmark results on Home Access.
- Committee on Special Education update.

Business  
Administrator's

(FY'13/14 - #21)

Mr. Berson reported on the following:

- Employee Pension Contribution Rates.
- Financial Reports
- Internal Audit Findings
- Food Service
- Operations and Maintenance
- Capital Project
- Transportation
- Update on taxes collected to date.
- Condition of the soccer field.
- Update on the speed zone in front of the school.

Board Member's  
(FY'13/14 - #22)

The following topics were discussed:

- Information on upcoming Educational Forum
- Mrs. Peabody asked what kind of information did the Board want from the Chenango County School Boards' Association meeting she will be attending.
- Mrs. Peabody will be attending the NYSSBA convention.

Financial Reports  
(FY'13/14 - #23)

Motion by Mrs. Marshall, to accept the August financial reports as presented. Second by Dr. Evans.

Motion carried, 5 - 0.

UNFINISHED  
BUSINESS  
Policy Manual –  
Second Reading and  
Adoption – Non-  
Resident Students  
Policy, #7132

This meeting constitutes the second reading of the Non-Resident Student Policy, #7132, of the Otselic Valley Central School Policy Manual.

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to adopt the Non-Resident Student Policy, #7132 of the Otselic Valley Central School Policy Manual. Second by Mr. Brown.

Motion carried, 5 - 0.

NEW BUSINESS  
Personnel  
Recommendations

Motion by Mrs. Liuzzo, upon the recommendation of the Superintendent of Schools to approve the following:

Amanda Beeman	Appointment as a substitute teacher for the 2013-2014 school year.
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Christine Neal	Appointment as a substitute teacher for the 2013-2014 school year.	
Colleen English	Appointment as a substitute teacher and substitute school nurse	
Mary Tretiak	Resignation as a school aide	Effective August 30, 2013
Kimberly Lehtonen-Mikula	Conditional appointment pending clearance from the State Education Department as a school aide at an hourly rate of \$9.05	Effective September 19, 2013
Lisa Mullenax	Conditional appointment pending clearance from the State Education Department as a school aide at an hourly rate of \$9.05	Effective September 19, 2013
Laurie Bilodeau	Conditional appointment pending clearance from the State Education Department as a substitute school aide	
Kaila Saraula	Conditional appointment pending clearance from the State Education Department as a substitute school aide	

Second by Mrs. Peabody.

Motion carried, 5 - 0.

#### Extra Curricular Appointments

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools to approve the following extra curricular appointments with stipends according to the 2011-2015 OVTA contract.

Cynthia Neal	Music director for the Spring musical
Mary Helen Blake	Stage craft director for the Spring musical
Gregory Milunich	Cast director for the Spring musical

Second by Dr. Evans.

Motion carried, 5 - 0.

Administrative Intern  
Appointment

Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to adopt the following resolution:

RESOLVED: upon the recommendation of the Superintendent of Schools, that Justin Barlow, 16 Cambridge Ave, Morrisville NY 13408, a candidate for a School Administrator and Supervisor Certificate at the State University of New York at Cortland, be and hereby granted an unpaid administrative internship at Otselic Valley Central School commencing September 5, 2013 and concluding at the end of the 2013-2014 school year. The internship is to be supervised jointly by Daniel Henner and a supervisor from the State University of New York at Cortland.

Second by Dr. Evans.

Motion carried, 5 - 0.

Transportation  
Request to a Parochial  
School

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve District transportation to New Life Christian School in Randallsville for the following student:

Isaac Trush requested by April Trush

Second by Mrs. Peabody.

Motion carried, 5 - 0.

Milk Bid

Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, to award the 2013-2014 bid to Bill Brothers for milk and milk products. Second by Dr. Evans.

Motion carried, 5 - 0.

Ice Cream Bid

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to award the bid for ice cream to Huff Ice Cream for the 2013-2014 school year. Second by Mrs. Liuzzo.

Motion carried, 5 - 0.

PUBLIC COMMENT

Ms. Slocum commented on the community service piece. The OVTA will be participating in the Breast Cancer Walk in Binghamton in October. Students will be invited to participate as well and will be counted as community service

ADJOURNMENT

Motion by Mrs. Marshall, second by Dr. Evans, to adjourn the meeting at 10:15 PM.

Motion carried, 5 – 0.

Submitted by,

Gail Evans Burpee  
District Clerk