

OTSELIC VALLEY CENTRAL SCHOOL
Board of Education
August 17, 2011

Present:	Mr. G. Brown, Mrs. T. Hammond, Mrs. M. Marshall, Superintendent of Schools R. Hughes, High School Principal D. Henner, Business Manager, G. Lott, District Clerk G. Burpee
Absent:	Dr. Evans (arr. 7:41 PM)
Guests:	Mr. D. Fay, Mr. R. Kent, Mr. J. Mickelson
Also Present:	Mrs. K. Bishop, Mr. S. Campbell, Mr. J. Gale, Mrs. R. Neal, Mr. K. Springer

CALL TO ORDER President Brown called the meeting to order at 7:35 PM. All pledged allegiance to the flag.

AGENDA The agenda was approved on a motion by Mrs. Marshall and seconded by Mrs. Hammond.

Motion carried, 3 - 0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS Mrs. Hammond moved the minutes of the July 13, and July 25, 2001 meetings be approved, second by Mrs. Marshall.

Motion carried, 3 - 0.

CORRESPONDENCE
(FY'11/12 - #5)
(FY'11/12 - #6)

- A report on the District name change and timeline.
- A letter from the NY Association of Agricultural Educators thanking Betty Robinson and Patsy Graham for presenting workshops at their recent conference.

PUBLIC COMMENT
(Dr. Evans arrived, 7:41PM)

- Mr. Gale inquired about the building referendum and also what the current student count is and the projected student count.
- Mr. Campbell asked how good the education in the elementary school. He feels the 5th and 6th grade move is good. He also inquired what happens if the proposal doesn't pass.
- Mr. Gale asked if money is needed to fund the retirements if the District is dissolved.

Executive Session

Motion by Mr. Brown to enter executive session at 7:53 PM for the purpose of the audit committee, second by Mrs. Hammond.

Motion carried, 4-0.

Open Session

Motion by Mr. Brown to resume open session at 8:26 PM, second by Dr. Evans.

Motion carried, 4 – 0.

Audit Report

Mr. Jerry Mickelson presented the external audit report. There are no significant deficiencies and no issues of non-compliance. The financial health of the District has been sustained for the 2010 – 2011 school year.

REPORTS

Superintendent's/
Elementary Principal's
(FY'11/12 - #7)
(FY'11/12 - #8)

Mr. Hughes reported on the following:

- Reviewed assessment data
- Distributed a revised 2011-2012 academic calendar.

- Elementary Principal's
High School Principal's
- The presentation has been rescheduled to next month.
- Mr. Henner reported on the following:
- Explanation of the 5/6 standards based report cards.
 - The grades 5/6 and grade 7 orientation held recently.
 - The LINKS meeting was very energizing.
 - Grades 7-12 schedules are finished for the most part.
- Business Manager's

(FY'11/12 - #10)
- Mr. Lott reported on the following:
- Mr. Springer reported that the school car and the school truck will be delivered in November.
 - Mr. Springer explained the bus routes and times.
 - There are several chairs that are not usable.
- Mrs. Hammond moved to declare several chairs surplus and to dispose of them appropriately.
Second by Dr. Evans.
- Motion carried, 4 - 0.
- (FY'11/12 - #11)
- Mrs. Neal presented the internal claims audit.
 - There is now on line direct certification for verification for free and reduced lunches. This will greatly reduce the amount of paperwork done for this process.
 - Mr. Springer reported that the fire inspection was recently completed and that the summer cleaning is ahead of schedule.
 - The Transfinder transportation software is under motion. There was a delay in getting the maps needed. They are looking at an October implementation date.
- Board Member's
- There will be no new Board member appointed at this time.
- Mrs. Marshall inquired about animals in the building.
- Mrs. Marshall inquired when the Chenango County School Boards' Association meetings are held.
- Mr. Brown inquired about a Board retreat. It was the consensus of the Board to hold a Board retreat on September 7, 2011 at 7:30 PM in the conference room of the District Office.
- Financial Reports
(FY'11/12 - #12)
- Motion by Dr. Evans, to accept the June and July financial reports as presented. Second by Mrs. Hammond.
- Motion carried, 4 - 0.
- UNFINISHED
BUSINESS
- Policy Manual –
Third Reading and
Adoption– Sexual
Harassment of
District Personnel,
#6000**
- This meeting constitutes the third reading of the Sexual Harassment of District Personnel Policy, #6000 of the Otselic Valley Central School Policy Manual.
- Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to adopt the Sexual Harassment of District Personnel Policy, #6000 of the Otselic Valley Central School Policy Manual. Second by Dr. Evans.
- Motion carried, 4 - 0.
- NEW BUSINESS
Personnel
- Motion by Mrs. Marshall, upon the recommendation of the

Recommendations

Superintendent of Schools to appoint the following:

Colleen English	Appointment as the summer school nurse from August 15, 2011 through August 26, 2011	At a stipend of \$725.00
Karen Selden	Two year conditional appointment as a special education teacher at a salary of \$44,138 (Step 10M+42)	Effective September 6, 2011 through September 5, 2013
Lacey Eaves	Granting of a family medical leave through December 5, 2011	
Sabrina Conway	Appointment as a summer school teacher	At a stipend per the OVTA contract
Michael Foor-Pessin	Appointment as a mentor for the 2011-2012 school year	At a stipend of \$750.00
Diane Slocum	Appointment as a mentor for the 2011-2012 school year	At a stipend of \$750.00
Cynthia Neal	Appointment as a mentor for the 2011-2012 school year	At a stipend of \$750.00

Second by Mrs. Hammond.

Motion carried, 4 - 0.

2011 – 2012
Instructional
Substitute List
(FY'11/12 - #13)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to approve the 2011 – 2012 Instructional Substitute List. Second by Mrs. Hammond.

Motion carried, 4 - 0.

2011 – 2012 Non-
Instructional
Substitute List
(FY'11/12 - #14)

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the 2011 – 2012 Non-Instructional Substitute List. Second by Mrs. Marshall.

Motion carried, 4 - 0.

2011 – 2012
Transportation
Routes
(FY'11/12 - #15)

Motion by Mrs. Hammond, upon the recommendation of the Superintendent of Schools, to approve the 2011 – 2012 transportation routes, subject to minor changes. Second by Mrs. Marshall.

Motion carried, 4 - 0.

Transfer of Funds

Motion by Dr. Evans, to transfer \$205,000.00 from the general fund to the capital reserve fund. Second by Mrs. Marshall.

Motion carried, 4 - 0.

2011 – 2012 Tax
Warrant
(FY'11/12 - #16)

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the tax warrant in the

amount of \$2,953,018.00 for the 2011 – 2012 school year. The date of the tax warrant will be September 1, 2011. There will be no penalty for taxes paid on or before October 3, 2011. Taxes paid on or after October 4, 2011 will incur a 2% penalty. Taxes not collected by November 1, 2011 are returned to the County Treasurer's office for collection. Second by Mr. Brown.

Motion carried, 4 - 0.

Appointment of
Election Inspectors
and Machine
Custodian

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to appoint the following as election inspectors for voter registration on September 13, 2011 in the elementary school and September 15, 2011 in the junior senior high school and also for the referendum on September 28, 2011 for the proposed building project:

<u>Election District #1</u>	<u>Election District #2</u>
Nancy Hodge	Kai Loomis, Head Inspector
Lorraine Kupiec	Mary Comfort
Phyllis Evans, Alternate	Beverly Smith
	Arietta Myers, Alternate

And to appoint Paul Martin as the machine custodian.

Second by Mrs. Marshall.

Motion carried, 4 - 0.

Audit Report
(FY11/12 - #17)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to accept the audit report as presented. Second by Mrs. Hammond.

Motion carried, 4 - 0.

PUBLIC COMMENT

Mrs. Stafford donated school supplies to those students in the elementary school who needed supplies. A thank you note will be sent by the District Clerk.

Mrs. Neal inquired about the starting time at the junior senior high school and what time the building will be open. She also inquired if it a normal practice to assign ninth graders to high school health.

Executive Session

Motion by Mr. Brown to enter executive session at 9:11 PM for the purpose of personnel. Second by Mrs. Marshall.

Motion carried, 4 - 0.

Open Session

Motion by Dr. Evans to resume open session at 11:00 PM, second by Mr. Brown.

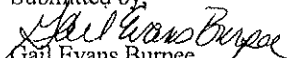
Motion carried, 4 - 0.

ADJOURNMENT

Motion by Mrs. Marshall, second by Mrs. Hammond, to adjourn the meeting at 11:02 PM.

Motion carried, 4 - 0.

Submitted by,


Gail Evans Burpee
District Clerk