

## OTSELIC VALLEY CENTRAL SCHOOL

Board of Education

November 8, 2006

Present:	Mr. G. Brown, Mr. D. Brown, Mr. D. Cruikshank, Dr. D. Evans, Mrs. M. Marshall, Superintendent of Schools L. Thomas, High School Principal S. Poreda, Elementary Principal N. Gallaher, Business Administrator N. Henner, District Clerk G. Burpee
Also Present:	Mrs. M. Chase, Mr. J. Conway, Mrs. D. Fox, Mrs. P. Graham, Mrs. J. Huntley, Ms. E. Knickerbocker, Mrs. M. Meigs, Mrs. S. Stone, Mr. W. Waltz, Mrs. L. Wood

**CALL TO ORDER**

President Brown called the meeting to order at 7:33 PM. All pledged allegiance to the flag.

**AGENDA**

The agenda was approved on a motion by Mr. D. Brown and seconded Dr. Evans.

Motion carried, 5 - 0.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Mr. Cruikshank moved the minutes of the October 11, 2006 meeting be approved, second by Mr. D. Brown.

Motion carried, 5 - 0.

**CORRESPONDENCE**

None at this time.

**PUBLIC COMMENT**  
(FY'06/07 - #27)

- Mrs. Eileen Knickerbocker and Mrs. Lori Wood, senior class advisors, and Jack Conway, class vice president, and Justine Huntley presented three different options and three possible senior trip locations. They requested an additional night for their trip. They are proposing to have the trip May 31 through June 3, 2006 if there are enough funds to cover a trip that long. They would also like to attend the next Board meeting with a final itinerary. It was the consensus of the Board to add an additional day as long it is educational in nature.
- There was an inquiry about an after prom party.

**REPORTS**

Superintendent's

Mr. Thomas reported on the following items to the Board:

- The administration had a table top drill regarding emergency drills.
- Irene Veney and Jeremiah Haslun have started their employment with the District. Both are doing a good job.
- The emergency calling tree was completed.
- There was a nice article in the Evening Sun about the fall play.
- Mary Helen Blake and Michael Foor-Pessin received a mini-grant from the Catskill Regional Teaching Center called "Listening with the Heart".
- A reporter from the Evening Sun visited the school to check the security system of the junior-senior high school. An article will be in the paper in the future.
- A flyer from Cincinnatus Central School was distributed regarding predators. It was the consensus of the Board to publish a document similar to this one and to also send out individual notifications.
- There was an article in the New York State Association of School Business Officials magazine detailing the state comptroller's audits.
- A BOCES budget calendar was distributed. Two important dates that affect Otselic Valley were highlighted.

(FY'06/07 - #28)

(FY'06/07 - #29)

- An update about the demographic survey which could be conducted by Dr. Paul Seversky of the School Boards Association. There is still a question about the cost.
  - A conference call with BCK Architects, Nancy Henner and Mr. Thomas was held. There were questions about the meaning of incidental costs regarding facilities planning.
- Business Administrator's  
(FY'06/07 - #30)
- Ms. Henner reported on the following:
- An update on facilities planning process. An RFP is not needed to get three estimates for the planning survey.
  - Tax collection by the District is officially over. She distributed a chart comparing the last two years of collection.
  - A decision by December 31, 2006 by the audit committee is needed for an RFP for the internal audit proposal.
  - Microcheck, the cafeteria management system, is up and running.
- Elementary Principal's
- Ms. Gallaher reported on the following:
- There is no presentation at this meeting due to teacher illness.
- High School Principal's
- Mr. Poreda reported on the following items:
- He attended the Technology Committee Meeting. The revised web site is operational.
  - The LINKS committee met and reviewed a resource book for technical writing.
  - Safety issues have been discussed.
  - He is still working with the senior committee regarding senior privileges.
  - He will be attending a leadership conference next week in Cortland with student council representatives.
  - Mr. D. Brown reported on the Chenango County School Boards Association Dinner. The topic was the Statewide School Finance Consortium.
  - The next newsletter was discussed. The deadline is approaching.
  - Mr. G. Brown received a letter from NYSSBA thanking the District for being a member and outlined the services provided.
  - Mrs. Marshall inquired about the new ruling for cheerleading. As of now, it is a ruling for the Southern Tier Athletic Council and doesn't affect Otselic Valley.
- Board Member's  
(FY'06/07 - #31)

#### **FINANCIAL REPORTS**

The warrants were distributed for review.

#### **OLD BUSINESS**

Policy Manual – Third Reading and Adoption – Non-Sufficient Funds Policy #6670

This meeting constitutes the third reading of the non-sufficient funds policy #6670, of the Otselic Valley Central School Policy Manual

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to adopt the non-sufficient funds policy of the Otselic Valley Central School Policy Manual. Second by Mr. Cruikshank.

Motion carried, 5 - 0.

Policy Manual – Third Reading and Adoption – School Food Service Program Policy, #5560

This meeting constitutes the second reading of the School Food Service Program Policy, #5560, of the Otselic Valley Central School Policy Manual.

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to adopt the school food service

program policy, #5560 of the Otselic Valley Central School Policy Manual. Second by Dr. Evans.  
Motion carried, 5 - 0.

Policy Manual –  
Third Reading and  
Adoption – Use of  
District Credit Card  
Policy, #5327

This meeting constitutes the third reading of the Use of District Credit Card Policy, #5321, of the Otselic Valley Central School Policy Manual.

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to adopt the use of district credit card policy, #5321, of the Otselic Valley Central School Policy Manual. Second by Mrs. Marshall.

Motion carried, 5 - 0.

**NEW BUSINESS**

Personnel  
Recommendations

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to approve the following personnel recommendations:

- |                     |   |  |
|---------------------|---|--|
| Susan Scanlon       | Conditional<br>appointment<br>pending<br>clearance from<br>the State<br>Education<br>Department as a<br>substitute food<br>service helper |  |
| Winifred<br>Sortman | Appointment as a<br>spring musical<br>director for the<br>orchestra   | At a stipend of<br>\$1,391.00 plus<br>experience<br>(\$208.65) |
| Winifred<br>Sortman | Appointment as a<br>spring musical<br>director for the<br>actors  | At a stipend of<br>\$1,391.00                                  |
| Allison Swayze      | Conditional<br>appointment<br>pending<br>clearance from<br>the State<br>Education<br>Department as a<br>substitute teacher                |  |
| Coy Dubik           | Conditional<br>appointment<br>pending<br>clearance from<br>the State<br>Education<br>Department as a<br>substitute teacher                |  |
| Trevor Rohlin       | Appointment as<br>the shot clock<br>operator for all<br>home junior<br>varsity and<br>varsity basketball<br>games                         | At a stipend of<br>\$23.00 per game                            |

Second by Dr. Evans.

Motion carried, 5 - 0.

Senior Citizen's  
Exemption

Motion by Mr. D. Brown, upon the recommendation of the Superintendent of Schools, to approve the senior citizen's exemption for 2007-2008, using the sliding scale of \$9,200.00 - \$14,900.00. Second by Mr. Cruikshank.

Motion carried, 5 - 0.

Committee on Special  
Education  
Recommendations

Motion by Mr. D. Brown, to accept the recommendations of the Committee on Special Education for the meetings of October 2, October 10, October 24, October 30, and October 31, 2006. Second by Dr. Evans.

Motion carried, 5 - 0.

Certification of Return  
Taxes

Motion by Mr. G. Brown, upon the recommendation of the Superintendent of Schools, to adopt the following resolution:

WHEREAS, the Collector of the District has returned to this Board an account of the taxes uncollected by her containing a description of the lands upon which such taxes were unpaid as the tax so assessed; and with her oath that the taxes mentioned in such account remain unpaid and that, after diligent efforts, she has been unable to collect the same, all pursuant to Sections 1330 of the Real Property Tax Law; and

WHEREAS, this Board has compared the account of said Collector dated November 8, 2006, with the original tax list heretofore delivered to such Collector, and find such to be a true transcript of such original tax list and such account to be correct;

NOW, THEREFORE, be it

RESOLVED, that this Board does hereby find that the account of the Collector, dated November 8, 2006, and described above is correct and that the account returned to this Board by such collector is a true transcript of the original list, and be it further

RESOLVED, that pursuant to Sections 1330 of the Real Property Tax Law, the Collector of the Otselic Valley Central School District, New York, is hereby credited in his accounts with the amount of such returned school taxes, being in the amount of \$780,438.56 (Chenango \$152,123.00, Madison \$114,244.84, Chenango State Lands \$514,070.72)

FURTHER RESOLVED, that the President of the Board be and hereby is authorized and empowered to certify to the correctness of the account of unpaid taxes so returned to this Board by said Collector and such President be and he hereby is directed to transmit to the tax enforcement officer of the County of Madison, the certified account of taxes unpaid on real estate within said county, and to the County Treasurer of Chenango County, New York, a certified account of the taxes returned by said Collector as unpaid on real estate located within said county; and be it further

RESOLVED, said County Treasurers shall proceed to collect such unpaid taxes in the manner prescribed by the Real Property tax Law.

Second by Mr. Cruikshank.

Motion carried, 5 - 0.

**PUBLIC COMMENT**

Mr. Waltz mentioned that the Fall play was beautiful. It was suggested that a note be sent to each cast member and crew member.

Mr. Waltz is concerned about the lack of a handicapped entrance into the elementary building. Signs should be posted as the whereabouts of the meeting.

Mr. Waltz discussed the athletic permission slips. He is concerned about the statement about the school not being liable while the student is involved in the activity.

Mr. Waltz was concerned about the need for try-outs for the varsity basketball team and what guidelines would be used.

Mrs. Graham had a concern about the buildings being locked all day and then unlocked after 3:00 PM.

Executive Session

Motion by Mr. G. Brown to enter executive session for the purpose of personnel and a student issue at 9:30 PM, second by Dr. Evans.

Motion carried, 5 - 0.

Open Session

Motion by Mr. G. Brown to resume open session at 10:59 PM. Second by Dr. Evans.

Motion carried, 5 - 0.

**ADJOURNMENT**

Motion by Mrs. Marshall, second by Mr. Cruikshank, to adjourn the meeting at 10:59 PM.

Motion carried, 5 - 0.

Submitted by,

Gail Evans Burpee  
District Clerk