

OTSELIC VALLEY CENTRAL SCHOOL  
Board of Education  
October 24, 2016

Present:	Mr. J. Foster, Mrs. R. Peabody, Mrs. D. Liuzzo, Mr. M. Swayze, Mr. B. Wood, Superintendent of Schools D. Henner, Principal R. Berson, Director of Curriculum, Instruction and Special Programs L. Eaves, District Clerk G. Burpee
Also Present:	Mrs. P. Adams, MS. B. Bataille, Mr. C. Bishop, Mrs. S. Bucalo, Miss M. Blake, Mr. C. Davis, Mrs. J. Davis, Mr. J. Decker, Mrs. J. Doroshenko, Mr. R. Doroshenko, Mr. J. Gale, Mrs. G. Gonzalez, Mrs. P. Graham, Mrs. C. Kalin, Mrs. M. Marshall, Mrs. L. Meade, Mrs. L. Moseley, Mrs. M. Pearson, Mrs. N. Phelps, Ms. M. Shepherd, Ms. D. Slocum, Mrs. T. Straight, Mr. M. Sweeney, Mr. E. Wentworth, Mrs. S. Whorrall, Mr. G. Winn, Mrs. L. Youngs

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| CALL TO ORDER   | President Foster called the meeting to order at 7:02 PM. All pledged allegiance to the flag.   |
| AGENDA  | The agenda was approved on a motion by Mrs. Peabody, and seconded by Mr. Swayze.<br><br>Motion carried, 5 - 0.   |
| APPROVAL OF MINUTES OF PREVIOUS MEETINGS  | Mr. Wood moved the minutes of the September 19, 2016 meeting and the October 3, 2016 Educational Forum be approved, second by Mrs. Liuzzo.<br><br>Motion carried, 5 - 0.   |
| CORRESPONDENCE  | Sympathy cards were sent to Sally Bucalo and Shawn Rowe.   |
| PUBLIC COMMENT<br>(FY'16/17 - #23)  | <ul style="list-style-type: none"> <li>• Mrs. Marshall thanked the administration for allowing Mrs. Osowski and Ms. Ross to organize a bus trip to SUNY Albany to see a graduate perform in a college play.</li> <li>• Mrs. Marshall also thanked the administration and staff for acting quickly to make sure the students were safe during the lockdown in light of a potentially dangerous situation on this date.</li> <li>• Mrs. Graham, on behalf of the OVTA, distributed a list of clubs and what is involved with each club.</li> <li>• Mr. Gale pointed out a maintenance issue that should be addressed.</li> </ul>   |
| REPORTS<br>Superintendent's<br><br>(FY'16/17 - #24)<br><br>(FY'16/17 - #25)<br><br>(FY'16/17 - #26) | <p>Mr. Henner reported on the following topics:</p> <ul style="list-style-type: none"> <li>• Questions from the last meeting.</li> <li>• Update of the Georgetown building – the final draft of the contract is being reviewed</li> <li>• Results of the graduation day survey found 10 students wanted graduation on Friday night, June, 23, 2016.</li> <li>• Discussion of raising the substitute rate for custodians to \$12.00 per hour</li> <li>• Update on afternoon transportation routes. A chart was shown comparing the length of runs in the DCMO BOCES. Mr. Sweeney answered questions from the Board and audience.</li> <li>• Results of the lead testing in the water. Letters were</li> </ul> |

- sent to the families with the results. All potable water outlets passed.
- (FY'16/17 - #27) • Possible NYSSBA Custom Board Retreat was discussed regarding the roles and responsibilities of Board members.
  - (FY'16/17 - # 28) • Creation of an additional softball coaching position. HE recommends fielding two modified softball teams this year and one varsity team. There are 31 girls interested.
  - (FY'16/17 - # 29) • The transportation report was previously distributed.
- Principal's
- Mr. Berson reported on the following topics:
- Emergency evacuation due to no power and the lockdown – he thanked the staff for keeping the students safe both times. The students took it seriously and were very cooperative both times. He received meaningful feedback for both instances.
  - ST Math and MyON program home access portion. Students are doing it on their own.
  - Explanation of the Brilliant Bus Behavior award and the Golden Spatula award.
  - Update on the LPP program. It is reformed and there is more pushing into classrooms to help students.
  - Update on Community Service – there are more opportunities for students to get the required number of hours.
  - Update on robotics program
- Director of Curriculum, Instruction and Special Programs
- Mrs. Eaves reported the professional development plan and how it falls in line with the Focus plan. The plan includes ways the new staff can get 175 hours to keep their certification active.
- Business Manager's
- Mrs. Gonzalez's reports were previously sent to the Board,
- Committee Reports
- The finance committee will meet on November 7, 2016
- Board Member's
- In honor of School Boards' Recognition Week, the Board members were given a small token to thank them for their service to the student, staff and families of Otselic Valley
- (FY'16/17 - #30)
- Information distributed about the School Board Academy on November 29, 2016.
  - Purchase of updated school law books.
  - Save the date card about the Legislative Breakfast in Greene on December 3, 2016.
  - Mrs. Peabody asked about getting a larger generator for the District. She asked how old the current generator is. The current one will power the nurse's office, heat, and the cafeteria. Mr. Henner explained that he is working on a new project to take the fuel tanks out of the ground and install above ground tanks and also install a larger generator. He is working with another district that has a used generator for sale.

**Financial Reports**  
(FY'16/17 - #31)

Motion by Mrs. Peabody, to accept the September financial reports as presented which includes the internal claims audit report as well as the student activity report. Second by Mr. Swayze.

Motion carried, 5 - 0.

**UNFINISHED  
BUSINESS**

Policy Manual –  
Second Reading –  
Principles of  
Diversity Policy

This meeting constitutes the second reading of the Principles of Diversity Policy of the Otselic Valley Central School Policy Manual.

Policy Manual –  
Second Reading –  
Determination in  
Class Rank

This meeting constitutes the second reading of the Determination in Class Rank Policy of the Otselic Valley Central School Policy Manual.

**NEW BUSINESS**  
Personnel  
Recommendations

Motion by Mrs. Liuzzo upon the recommendation of the Superintendent of Schools to appoint the following:

Lori M. Wood	Appointment as a food service helper	At a salary per the OVEA contract with an effective date of October 25, 2016.
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Second by Mrs. Peabody.

Motion carried, 5-0.

Extra-Curricular  
Recommendations

Motion by Mrs. Liuzzo upon the recommendation of the Superintendent of Schools to accept the following extra curricular personnel recommendations:

Anthony Zaia	Appointment as the boys junior varsity basketball coach for the 2016-2017 season	At a stipend per the OVTA contract
Nicholle Lippert	Appointment as the girls junior varsity basketball coach for the 2016-2017 season	At a stipend per the OVTA contract
Jacob Preston	Appointment as the boys varsity basketball coach for the 2016-2017 season	At a stipend per the OVTA contract
Marcia Marshall	Appointment as a school volunteer for the 2016-2017 school year.	

Second by Mrs. Peabody.

Motion carried, 5-0.

CSE  
Recommendations

Motion by Mrs. Peabody, to accept the recommendations of the CSE resulting from the meetings on October 11 and October 18, 2016. Second by Mrs. Liuzzo.

Motion carried, 5 – 0.

Declaration of  
Surplus Voting  
Machines

Motion by Mr. Swayze, upon the recommendation of the Superintendent of Schools, to declare the two voting machines as surplus and to sell them as scrap. Second by Mr. Wood.

Motion carried, 5 – 0.

Gift to the School  
(FY'16/17 - #32)

Motion by Mrs. Peabody, upon the recommendation of the Superintendent of Schools, to accept the gift of a \$370.00 from Diane Smith to purchase girls varsity soccer shorts. Second by Mrs. Liuzzo.

Motion carried, 5 – 0.

Creation of Debt  
Service Fund

Motion by Mr. Wood, upon the recommendation of the Superintendent of Schools, to adopt the following resolution:

**WHEREAS** the District needs to segregate their Debt Service Funds from the District's General Funds, and

**WHEREAS** the District currently has no bank account designated specifically for its Debt Service Funds,

**NOW, THEREFORE**, be it

**RESOLVED**, that this Board of Education hereby determines that a bank account specifically designated for the District's Debt Service Fund is deemed lawful and appropriate,

And be it further

**RESOLVED**, that the District Treasurer or School Business Official is authorized to open such an account at NBT Bank, N.A., and manage this account according to the District's policies and procedures.

Second by Mrs. Liuzzo.

Motion carried, 5 – 0.

Professional  
Development Plan  
(FY'16/17 - #33)

Motion by Mrs. Peabody, upon the recommendation of the Superintendent of Schools, to approve the Professional Development Plan. This along with the Mentoring Plan will be included with the LINKS 18 Plan to be submitted to BOCES. Second by Mr. Foster.

Motion carried, 5 - 0.

Building Safety Plan  
(FY'16/17 - #34)

Motion by Mr. Swayze, upon the recommendation of the Superintendent of Schools, to approve the building level Safety Plan. Second by Mr. Wood.

Motion carried, 5 – 0.

Substitute Pay Rate  
for Custodial  
Workers

Motion by Mr. Foster, upon the recommendation of the Superintendent of Schools, to increase the substitute rate for custodial workers to \$12.00 per hour. Second by Mr. Swayze.

Motion carried, 5 – 0.

Public Comment

- Mrs. Gonzalez reported on a NY 44 update.
- Mr. Bishop asked if the District knew the people doing the lead testing samples were coming and if so, why wasn't the water run before the testing.
- Mr. Bishop also asked how many schools the size of Otselic Valley have a generator to run the whole building.
- Mr. Swayze recommended hiring another aide for the library.

Executive Session

Motion by Mrs. Peabody to enter executive session at 8:03 PM for the purpose of administrative contract issues and grievances. Second by Mr. Foster.

Motion carried, 5 – 0.

Open Session

Motion by Mrs. Liuzzo to resume open session at 9:06 PM. Second by Mrs. Peabody.

Motion carried, 5 – 0.

ADJOURNMENT

Motion by Mr. Wood to adjourn the meeting at 9:06 PM, second by Mr. Swayze.

Motion carried, 5 - 0.

Submitted by,



Gail Evans Burpee  
District Clerk