

OTSELIC VALLEY CENTRAL SCHOOL
Board of Education
August 16, 2006

Present:	Mr. G. Brown, Mr. D. Brown, Mr. D. Cruikshank, Dr. D. Evans, Mrs. M. Marshall, Superintendent of Schools L. Thomas, High School Principal S. Poreda, Business Administrator N. Henner, District Clerk G. Burpee
Absent:	Elementary Principal N. Gallaher
Also Present:	Mr. J. Gale, Mrs. R. Neal, Mr. D. Rosetti, Mrs. S. Stone, Mrs. F. Winn

CALL TO ORDER

President Brown called the meeting to order at 7:30 PM. All pledged allegiance to the flag.

AGENDA

The agenda was approved on a motion by Mrs. Marshall and seconded Mr. D. Brown.

Motion carried, 5 - 0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Dr. Evans moved the minutes of the July 12, 2006 meeting be approved, second by Mr. Cruikshank.

Motion carried, 5 - 0.

CORRESPONDENCE

Mr. Thomas shared the following correspondence:

- A thank you from the Georgetown Central School Class of 1956 for the use of the building for "School Days".
- A list of proposed resolutions for the School Boards' Convention.

PUBLIC COMMENT

None at this time.

REPORTS

Superintendent's

Mr. Thomas reported on the following items to the Board:

- Guidance Counselor Search: the closing for applications is August 28, 2006.
- Roof issue at the elementary building: The leak has been patched and waiting to see if the patch works. An estimate will be gotten if more work is needed.
- the Persistently Violent School Report: The preliminary report has been received. Several areas should have been reported differently. Corrections have been made.
- an update on the Amish school: The District has limited responsibility to their school. We must provide transportation if requested and also to certify that their curriculum is substantially equal to our curriculum.
- an update on the auditors: Both groups have been in and has been a long process. Every district in New York State will be audited by the State Comptroller's office within the next five years.
- an update on the Vendor letters: businesses can only accept orders/requests from the Superintendent. All the paperwork needs to be filed correctly to process the requests.
- District Goals: the goals were reviewed that were developed at the Board retreats.

FY'06/07 - #5)

Mr. Cruikshank moved to adopt the Board of Education Goals for the 2006-2007 school year. Second by Mrs. Marshall.

Motion carried, 5 - 0.

- letter from the Cline's request for transportation to the Cincinnatus Christian Academy: The Cline's, who live in the DeRuyter Central School district, have requested transportation to the Cincinnatus Christian Academy with our student's who attend that school. They will get their children to a residence in our District. As of this time, we may not be sending a bus to the Academy so the transportation will be denied. Ms. Henner will check on liability.
- Erie I BOCES policy review process: They will advise the District as to what is needed and what is already in the manual that is not needed. They will organize the manual and put it on a CD. They will also update the District on any new changes.
- Delaware-Chenango-Madison-Otsego BOCES Superintendent's retreat: Mr. Thomas attended and found it very worthwhile.

Business
Administrator's

Ms. Henner reported on the following:

- The state comptroller's audit is a very thorough process. Recommendations will be received when it is complete.
- the independent audit will be completed the third week in August.
- Mr. Thomas, Mr. Spalluto, Mrs. Hillman, and Ms. Henner met with representatives from Broome BOCES regarding the Microcheck cafeteria computer software. This program keeps track of free and reduced lunches, who spends what, and inventory. It is a declining balance system that also alerts parents when it is time to send in more money for cafeteria purchases. This is a BOCES aidable program.
- It has been determined that breakfast prices need to be raised ten cents and lunch prices need to be raise fifteen cents for the 2006-2007 school year.
- Since the unpaid cafeteria charges totaled more than \$1,000.00 last year, it was determined that a threshold needs to be determined.
- There has been a problem with bounced checks paid to the District. It was suggested having a \$20.00 service fee instituted. A policy will be developed for the next meeting.
- Ms. Henner met with a representative from Omni-Group which is a third party financial company for our 403b accounts. The cost will be \$2,400.00 per year for this service.

Elementary Principal's

Ms. Gallaher reported on the following:

- Summer schools for Reading First and Kindergarten are underway. There is a good turnout.

High School
Principal's
(FY'05/06 - #130)

Mr. Poreda reported on the following items:

- review of the conference he has recently attended.
- he has updated the coaching and faculty handbooks. He has added an athletic permission slip to the coaching handbook. He will meet with coaches at the start of each season.
- a new social worker has been hired through BOCES.
- upcoming events he will be attending.

Board Member's

None at this time.

FINANCIAL REPORTS

None at this time.

OLD BUSINESS

Policy Manual -
Third Reading and
Adoption –
Notification of Breach
of Security Policy,
#4528
(FY'06/07 - #6)

This meeting constitutes the third reading of the Notification of Breach of Security Policy, #4528, of the Otselic Valley Central School Policy Manual.

Motion by Mr. D. Brown, to adopt the notification of Breach of Security Policy, #4528, of the Otselic Valley Central School Policy Manual. Second by Dr. Evans.

Motion carried, 5 - 0.

NEW BUSINESS

Personnel
Recommendations

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the following personnel recommendations:

Matthew Williams	Three year probationary appointment pending clearance from the State Education Department, as an elementary teacher, at a salary of \$32,258.00 (Step 2B)	Effective September 5, 2006 through September 4, 2009
Kristina Clark	Three year probationary appointment as a 7-12 English teacher, at a salary of \$34,743.00 (Step 2M+33)	Effective September 5, 2006 through September 4, 2009
Ronald Graham	Appointment as girls modified soccer coach for the 2006 season	At a stipend of \$1,300.00 plus experience
Eileen Knickerbocker	Appointment as an AED Instructor for the 2006-2007 school year	At a stipend of \$34.00 per hour
Patricia Graham	Appointment as an AED Instructor for the 2006-2007 school year	At a stipend of \$34.00 per hour
Patricia Graham	Appointment as an Activity Supervisor for the 2006-2007 school year	At a stipend of \$35.00 per hour
Roy Marshall	Appointment as an Activity Supervisor for the 2006-2007 school year	At a stipend of \$35.00 per hour
Kevin Springer	Appointment as an Activity Supervisor for the	At a stipend of \$35.00 per hour

	2006-2007 school year	
Robin Neal	Appointment as an Activity Supervisor for the 2006-2007 school year	At a stipend of \$35.00 per hour
Kelly Giarrusso	Three year probationary appointment pending clearance from the State Education Department, as a teaching assistant, at a salary of \$16,831.00 (Step 4)	Effective September 5, 2006 through September 4, 2009

Second by Mr. Cruikshank.

Motion carried, 4 - 0. (Mrs. Marshall abstained.)

Motion by Mr. D. Brown, upon the recommendation of the Superintendent of Schools, to accept the following resignations with regrets and congratulations on their new endeavors:

Erika Eaton	Resignation as a 7-12 English teacher	Effective July 12, 2006
Robin Beckwith	Resignation as a school counselor	Effective August 31, 2006

Second by Dr. Evans.

Motion carried, 5 - 0.

Policy Manual
(FY'06/07 - #7)

This meeting constitutes the first reading of the following policies of the Otselic Valley Central School Policy Manual:

- Board Member Training on Financial Oversight, Accountability and Fiduciary Responsibilities, #2130
- Use of the District Cell Phone, #5322
- Reimbursement for Meals/Refreshments, #5323
- Purchasing, #5410
- Financial Accountability, 5570
- Allegations of Fraud, #5571
- Audit Committee, #5572
- Internal Audit Function, #5573
- Inventories, #5620
- Accounting of Fixed Assets, #5621
- Conference/Travel Expense Reimbursement, #6161

2006-2007
Instructional
Substitute List
(FY'06/07 - #8)

Motion by Mr. D. Brown, upon the recommendation of the Superintendent of Schools, to approve the 2006-2007 instructional substitute list. Second by Mr. G. Brown.

Motion carried, 5 - 0.

2006-2007 Non -
Instructional

Motion by Mr. Cruikshank, upon the recommendation of the Superintendent of Schools, to approve the 2006-2007 non-

Substitute List
(FY'06/07 - #9)

instructional substitute list. Second by Dr. Evans.

Motion carried, 5 - 0.

Revised 2006-2007
Board of Education
Meeting Dates
(FY'06/07 - #10)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to approve the revised 2006-2007 Board of Education meeting dates. Second by Mr. D. Brown.

Motion carried, 5 - 0.

2006-2007
Transportation Routes
(FY'06/07 - #11)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to approve the 2006-2007 transportation routes. Second by Mr. Cruikshank.

Motion carried, 5 - 0.

Change is Date of
Tax Warrant

Motion by Mr. Cruikshank to change the date of the tax warrant to August 16, 2006. Second by Dr. Evans.

Motion carried, 5 - 0.

2006-2007 Tax
Warrant
(FY'06/07 - #12)

Motion by Mrs. Marshall, to accept the tax warrant for the 2006-2007 school year in the amount of \$2,514,513.00, with collection between September 1, 2006 and November 1, 2006. Second by Mr. D. Brown.

PUBLIC COMMENT

Mr. Gale inquired about numerous items that were discussed in the meeting.

Executive Session

Motion by Mr. D. Brown to enter executive session at 10:40 PM for the purpose of a particular personnel matter, second by Dr. Evans.

Motion carried, 5 - 0.

Open Session

Motion by Mr. G. Brown to resume open session at 10:40 PM. Second by Dr. Evans.

Motion carried, 5 - 0.

ADJOURNMENT

Motion by Mr. D. Brown, second by Mr. Cruikshank, to adjourn the meeting at 10:40 PM.

Motion carried, 5 - 0.

Submitted by,

Gail Evans Burpee
District Clerk