

OTSELIC VALLEY CENTRAL SCHOOL  
Board of Education  
February 26, 2018

Present:	Mr. J. Foster, Mr. B. Wood, Mrs. R. Peabody, Mrs. D. Smith, Mr. M. Swayze, Interim Superintendent of Schools G. Stevens, Principal W. Smith, Business Administrator R. Berson, Director of Curriculum, Instruction and Special Programs L. Eaves, District Clerk G. Burpee
Also Present:	Mr. A. Collins, Mr. R. Collins, Mrs. J. Comfort, Mr. D. Cruikshank, Mr. J. Gale, Ms. K. Glavin, Mrs. P. Graham, Mrs. L. Hyer, Mrs. C. O'Connor, Mr. P. O'Connor, Mrs. E. Robinson, Mr. O. Robinson, Mrs. K. Rutz, Mrs. T. Straight, Mrs. J. Warren

- CALL TO ORDER**                      President Foster called the meeting to order at 7:02 PM.  
All pledged allegiance to the flag.
- AGENDA**                                      The agenda was approved on a motion by Mr. Swayze, and seconded by Mr. Wood.  
  
Motion carried, 5 - 0.
- APPROVAL OF MINUTES OF PREVIOUS MEETINGS**                      Mrs. Smith moved the minutes of the January 25, 2018 meeting be approved, second by Mr. Swayze.  
  
Motion carried, 5 - 0.
- COMMUNICATIONS**                      None at this time.
- Executive Session**                      Motion by Mr. Foster, to enter executive session for the purpose of personnel recommendations at 7:03 PM. Second by Mr. Wood.  
  
Motion carried, 5 – 0.
- Open Session**                              Motion by Mr. Foster to resume open session at 7:26 PM, second by Mr. Swayze.  
  
Motion carried, 5 – 0.
- Interim Superintendent's**  
(FY'17/18 - # 46)
- (FY'17/18 - # 47)
- Mr. Stevens reported on the following topics:
- Student seat on the Board. There needs to be proposition before the voters to allow a student to sit on the Board. The student can be selected in a number of ways. The student must be a senior and be a member of the class for at least two years. The student sits with the Board but does not vote and does not attend executive session. It was the consensus of the Board that Mr. Stevens proceed and prepare a resolution to be presented to the voters at the annual vote in May.
  - The superintendent search timeline was reviewed. It will be posted on the website and social media.
  - The Board Institute in Sidney was reviewed.
  - Finance Committee and Transportation Committee meetings were scheduled.
  - An athletic merging was updated. Cincinnati is not interested for spring sports. Other districts will be contacted.
  - Georgetown building update. The underground fuel tanks could be a hindrance. It was recommended to get rid of the tanks before trying to sell the building. There needs to be a plan to eliminate the things stored in the building. The tanks at the South Otselic site were also discussed.
  - The transportation report was previously distributed.
- Principal's**                                      Mr. Smith reported on the following:
- There was a lockdown drill on this date. Feedback was

given by different members of the law enforcement in attendance. There will be an unannounced lockdown drill as well as two fire drills before the end of the school year.

- Computer based testing for the 3-8 assessments.
- Ms. Glavin was introduced who had a presentation on opportunities for families to host a student from Spain for the month of July with a stipend of \$100.00 per week.

Director of Curriculum, Instruction and Special Programs

- No further details or questions to her submitted reports.

Business Administrator

Mr. Berson reported on the following:

- Financial reports were previously distributed. Mr. Swayze asked about the payment to Sherburne Earlville Central School for transportation.
- The internal claim audit was previously distributed.
- The Financial Audit plan and compliance dates were discussed.
- The reserve plan was reviewed.
- The auditor from Questar BOCES will begin the audit on March 12, 2018.
- The MPR seating project is on schedule.
- The \$100,000 project is on schedule and is targeted to be completed by June 30, 2018.
- Requests for Proposals for auditing services have been sent out.

(FY'17/18 - # 48)

Committee Reports

- The finance committee has been meeting regularly. Mr. Berson gave an update of the projected tax cap.
- The Shared Decision Making Team discussed strategic planning.

Board Member's

- Mr. Swayze asked about the status of the pickup truck. It has been sold for \$2,550.
- Mrs. Peabody asked/reported on the following:
  - The status of the sidewalk. Mr. Stevens put together a list of things to make the building fundamentally sound.
  - The District should make sure everything is ADA compliant.
  - There used to be a Safety/Facilities committee in the past.
  - Open discussion that plans, etc. should be updated when we get new staff members. Mr. Stevens will put together an Incident Command Team.
  - Thanks the teachers for ensuring the safety of the students.
- Mrs. Smith suggested the Board do a yearly survey on how the Board is doing.
- Mr. Swayze didn't mean for his sidewalk question to become a capital project. He did question the transportation report in that two buses got new batteries. He thought they were covered by the lease agreement.

PUBLIC COMMENT

- Mr. O'Connor stated it was time to point out what the Board was doing right. He commended Mr. Foster for abstaining on a motion at the previous meeting that was a conflict of interest for him. He also stated he is happy to have Mr. Stevens with the District.
- Mrs. Hyer asked why the cafeteria is serving frozen peanut butter and jelly sandwiches to the students. Mr. Smith will get an answer. She also thanked Mr. Saladino for his

professionalism as a bus driver regarding what happened on Hyer Road recently.

- Mrs. Robinson stated she would have participated in the Listening Session if she was aware of it. A solution will be worked out so she gets e-mails, etc. of events that are happening.
- Mr. Cruikshank explained what happened at the listening session. The group was broken up into four sub-groups. All the groups had the same idea of what the District is doing well at and what things need to be improved upon. He also had some comments on the Georgetown building.
- Mr. Collins asked when the results of the community survey will be released.

REPORTS

Financial Reports  
(FY'17/18 - #49)

Motion by Mrs. Peabody, to accept the January financial reports as presented which includes the Internal Claims Audit Reports as well as the Student Activity Report. Second by Mr. Wood.

Motion carried, 5- 0.

UNFINISHED BUSINESS

None at this time.

NEW BUSINESS

Personnel  
Recommendations

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to accept the following personnel recommendations:

- |                |  |
|----------------|--|
| Kelsea Graves  | Conditional appointment pending clearance from the State Education Department as a substitute school aide      |
| Ricky Nelson   | Conditional appointment pending clearance from the State Education Department as a substitute custodial worker |
| Charlene Smith | Appointment as a substitute teacher  |
| Dale Holden    | Conditional appointment pending clearance from the State Education Department as a substitute bus driver       |

Second by Mrs. Smith .

Motion carried, 5 - 0.

Declaration of  
Surplus Classroom  
Books

Motion by Mr. Wood, upon the recommendation of the Superintendent of Schools, to declare the list of classroom books as surplus and to donate them to local daycare and community centers. Second by Mr. Swayze.

Motion carried, 5 - 0.

Amended  
Administrator's  
Working Agreement

Motion by Mrs. Peabody, upon the recommendation of the Superintendent of Schools, to approve the amended administrator's working agreement. Second by Mr. Foster.

Motion carried, 5 - 0.

2018-2019 School  
Year Calendar

Motion by Mr. Swayze, upon the recommendation of the Superintendent of Schools, to adopt the 2018-2019 school year calendar. Second by Mr. Wood.

Motion carried, 5 - 0.

Contract with Mobile

Motion by Mrs. Peabody, upon the recommendation of the

Life Transport Superintendent of Schools, to accept the contract with Mobile Life Transport from Sherburne NY to transport two children in temporary housing in Sherburne to Otselic Valley. Second by Mr. Foster.

Motion carried, 5 - 0.

Committee on Special Education Recommendations Motion by Mrs. Smith, to accept the recommendations from the Committee on Special Education from the meetings on January 10, January 23, and February 15, 2018. Second by Mr. Wood.

Motion carried, 5 - 0.

2018-2019 Budget Calendar Motion by Mr. Swayze, upon the recommendation of the Superintendent of Schools, to adopt the 2018-2019 budget calendar. Second by Mr. Foster.

Motion carried, 5 - 0.

Public Comment

- Mrs. Robinson inquired how graduation can be held before Regents exams are finished.
- Mr. Cruikshank suggested better athletic merger agreements are needed.
- Mrs. Comfort inquired about home school instruction participation.

Executive Session Motion by Mr. Foster to enter executive session at 9:14 PM for the purpose of a particular personnel matter and negotiation, second by Mr. Wood.

Motion carried, 5 - 0.

Open Session Motion by Mr. Swayze, to resume open session at 9:55 PM, second by Mrs. Peabody.

Motion carried, 5 - 0.

ADJOURNMENT Motion by Mr. Wood to adjourn the meeting at 9:56 PM, second by Mr. Swayze.

Motion carried, 5 - 0.

Submitted by,

Gail Evans Burpee  
District Clerk