

OTSELIC VALLEY CENTRAL SCHOOL
Board of Education
March 26, 2018

Present:	Mr. J. Foster, Mrs. R. Peabody, Mrs. D. Smith, Mr. M. Swayze, Interim Superintendent of Schools G. Stevens, Business Administrator R. Berson, District Clerk G. Burpee
Absent:	Mr. B. Wood, Principal W. Smith, Director of Curriculum, Instruction and Special Programs L. Eaves
Also Present:	Mr. D. Cruikshank, Mr. J. Gale, Mr. E. Gonzalez, Mrs. L. Hyer, Mrs. C. O'Connor, Mr. P. O'Connor, Mrs. M. Pearson, Mrs. K. Rutz, Mrs. T. Straight

CALL TO ORDER President Foster called the meeting to order at 7:00 PM.
All pledged allegiance to the flag.

AGENDA The agenda was approved on a motion by Mrs. Peabody, and seconded by Mr. Swayze.

Motion carried, 4 - 0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS Mr. Swayze moved the minutes of the February 22 and February 26, 2018 meeting be approved, second by Mrs. Smith.

Motion carried, 4 - 0.

COMMUNICATIONS
(FY'17/18 - #63) A letter was received from Andy Collins with suggestions to improve the selection of the student committee members for the superintendent search. The administration will review and respond.

REPORTS
Interim Superintendent's

Mr. Stevens reported on the following topics:

- Georgetown building update. The plaster and paint is starting to peel and there needs to be a plan to eliminate the things stored in the building. The State encourages municipalities sharing services. Ideally it would be nice if the building could be useful for the whole community. A Board facilities committee will be formed.
- Incident Command Committee has been formed. A history of the process was reviewed. There is training on April 11, 2018 with table top exercises. The committee will meet every few weeks.
- Sharing with Morrisville-Eaton Central School is being discussed for athletics, and special education programs. There was concern about overseeing the IEP's if this was a shared service.
- Transportation Committee topics were reviewed. They discussed buses, the truck, and the tractor. There is a need for a bigger, dual-wheeled dump truck. This could be purchased off the state bid. The tractor that is currently being used is not large enough for what needs to be done. This, too, could be purchased off the state bid. Mr. Stevens has met with the auditor to discuss the accounts that were created when the District was overpaid for state aid. The District had to repay the state what was owed to the state but was able to keep the interest. The auditor recommended using those funds. The two accounts are now worth \$62,000 and \$58,000 which would be more than the cost of the truck and tractor.
- The auditor also found an issue with \$102,000 that was not collected from Madison county taxes during the 2015/16 school year. As a result, the tax bills were less than they should have been for Madison townships in 2015/2016. The equalization rate is sent to the respective county and the tax department

bases the tax rate on that. In light of this error, BOCES will allow the district to cancel the service effective April 1, 2018 and not be billed for the remaining three months. Members asked if there was any recourse. Mr. Stevens said there is not.

- There is a landlocked twelve acre wood parcel adjacent to the District. The right-of-way to the property goes right through the school athletic fields. Discussion ensued of the positives and negatives of the District purchasing the property.
- The proposed budget at this point shows a 2.5% increase with a levy increase of 1.29%.
- Update on the Superintendent search; there are currently four applicants.
- Morrisville Eaton school contacted Mr. Stevens with breach of confidentiality pertaining to a FOIL request they received. They were asked to provide the number of students who receive free and reduced meals. Three Otselic Valley families were included in that number due to their addresses. A letter will be sent to those affected.
- The transportation report was previously distributed.

(FY'17/18 - # 64)

Principal's

Mr. Stevens reported for Mr. Smith on the following:

- The Spring Musical was a great success.
- The seats have been completely removed from the MPR. That space can now be used as gym space for afterschool practices.
- The junior class hosted a St. Patrick's Day dance which was enjoyed by many students. Thanks go out to the parents who volunteered to chaperone as well as the staff who made the event possible.

Director of Curriculum,
Instruction and Special
Programs

- No further details or questions to her submitted reports.

Business Administrator

Mr. Berson reported on the following:

- Financial reports were previously distributed.
- The internal claim audit was previously distributed.
- The results of the Questar BOCES audit have not been received yet.
- As reported earlier, the seating project in the MPR is on schedule. Work will begin on May 9th for the sound system in the MPR and will be done by the time of the concert.
- Bids are due on April 10th for the 100K outlay project which is for window replacement and air conditioning.

Committee Reports

- The finance committee has been meeting regularly. Mr. Berson gave an update of the projected tax cap which is now 1.29% compared to a negative number last meeting. Everything is in place and corrections made. A budget-to-budget comparison will be given at the next meeting.
- The Shared Decision Making Team discussed possible items for a capital project.
- The transportation committee discussed buses, truck, and tractor. It was suggested to get a 1-ton truck.

Board Member's

- Mrs. Peabody reported that diligence in maintenance is needed if a new truck and tractor are purchased.
- Mr. Swayze asked that the transportation report not be hand written. It is difficult to read.
- Mr. Swayze thanked the District for tribute to Stanley Hartwell.
- Mrs. Burpee pointed out that documents regarding the BOCES vote were at their seats.
- The website needs to be updated to reflect Mr. Smith as the DASA Coordinator.

PUBLIC COMMENT

- Mr. Cruikshank said the Georgetown Building/bus garage debacle is a good lesson on why transparency is important.
- Mrs. Pearson suggested a letter to the students who spoke up about the threat should be sent as well as to their parents. Mr. O’Connor said that should wait until the case is adjudicated.
- Mr. O’Connor is concerned about the “retreat” meeting.
- Mrs. O’Connor had a question about a 12:1:1 special education class if there is a share with Morrisville-Eaton CSD.

REPORTS

Financial Reports
(FY’17/18 - #66)

Motion by Mrs. Smith, to accept the February financial reports as presented which includes the Internal Claims Audit Reports as well as the Student Activity Report. Second by Mrs. Peabody.

Motion carried, 4- 0.

UNFINISHED BUSINESS

None at this time.

NEW BUSINESS

Personnel
Recommendations

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to accept the following personnel recommendations:

- | | |
|-------------------|---|
| Michael Gast | Conditional appointment pending clearance from the State Education Department as a substitute food service helper |
| Jean Howard | Conditional appointment pending clearance from the State Education Department as a substitute school nurse |
| William Remillard | Appointment as a school volunteer to help with the modified baseball program |
| Cynthia Neal | Retirement Resignation as an elementary and music teacher, effective June 30, 2018 |

Second by Mr. Foster.

Motion carried, 4 - 0.

Committee on
Special Education
Recommendations

Motion by Mrs. Peabody , to accept the recommendations from the Committee on Special Education from the meetings on March 8, March 15, and March 20, 2018. Second by Mrs. Smith.

Motion carried, 5 - 0.

Authorizing
Referendum for
Appointment of a
Student
Representative to
Board of Education
(FY’17/18 - #67)

Motion by Mrs. Peabody, upon the recommendation of the Interim Superintendent of Schools, to adopt the following resolution:

WHEREAS, the Board of Education for the Otselic Valley Central School District has considered the addition of an ex-officio non-voting student representative member to the Board to provide for student participation; and

WHEREAS, the New York Education Law Section 1804(12) provides that the process for adding such a student representative requires that the question be first submitted to the district voters; now, therefore, it is hereby

RESOLVED, that the following question shall be placed on the ballot at the next annual district budget vote to be held May 15, 2018:

"Shall the Otselic Valley Central School District allow a high school student to serve on the Board of Education as an ex-officio non-voting member, as provided in Education Law Section 1804?"

and, be it further

RESOLVED, that all notices issued for the annual district budget vote shall include notice of the question placed on the ballot, as same may be required by law.

Date: March 26, 2018

Second by Mrs. Smith.

Motion carried, 4 - 0.

2018 Notice of Annual Budget Hearing, Budget Vote and Board Member Election
(FY'17/18 - #68)

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to adopt the 2018 Notice of Annual Budget Hearing, Budget Vote and Board Member Election to be published four times before the District vote on May 15, 2018. Second by Mr. Foster.

Motion carried, 4 - 0.

Updated Safety Plan
(FY'17/18 - #69)

Motion by Mrs. Smith, upon the recommendation of the Interim Superintendent of Schools, to adopt the updated Safety Plan Second by Mr. Swayze.

Motion carried, 4 - 0.

Purchase of Technology Equipment
(FY'17/18 - #70)

Motion by Mr. Swayze, upon the recommendation of the Interim Superintendent of Schools, to adopt the following resolution:

WHEREAS the Instructional Technology Service (557) and the Network Support service (610) require additional technology equipment to the currently available equipment:

WHEREAS the Otselic Valley Central School District wishes to finance the cost of the additional equipment on a Four (4) year installment schedule; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Otselic Valley Central School District and in conjunction with the NSS services, funds to acquire the following equipment:

1	Canon imageRUNNER ADVANCE 4525i	
1	Canon imageRUNNER ADVANCE 400iF	
2	Canon imageRUNNER ADVANCE 6555i	
1	Canon imageRUNNER ADVANCE C3530i	
	Total Purchase Price:	\$39,000.00
	Estimated Financing Costs:	<u>2,770.52</u>
	Total Costs:	\$41,770.52

ESTIMATED INSTALLMENT PAYMENT SCHEDULE

2018-2019	Year 1	10,442.63
2019-2020	Year 2	10,442.63
2020-2021	Year 3	10,442.63
2021-2022	Year 4	<u>10,442.63</u>
Total:		\$41,770.52

The payment schedule above is based on the estimated interest rate of 4.5%. The annual payment amount may fluctuate depending on the actual rate assigned 3-7 days prior to the funding date. The interest rate will not exceed 5% and the payment amount will not exceed \$10, 519.00. Second by Mr. Foster.

Motion carried, 4 - 0.

Terminate DCMO
BOCES Central
Business Office
Shared Business
Official Service

Motion by Mr. Foster, upon the recommendation of the Interim Superintendent of Schools, to terminate the DCMO BOCES Central Business Office Shared Business Official service, effective April 1, 2018. Second by Mrs. Peabody.

Motion carried, 4 - 0.

Intent to Lease Buses
for the 2019-2020
School Year
(FY'17/18 - #71)

Motion by Mr. Foster, upon the recommendation of the Interim Superintendent of Schools, to adopt the following resolution:

The Board of Education of the Otselic Valley Central School district intends to lease seven (7) 66-passenger buses and sell one (1) 66-passenger bus in trade to Matthews Bus for the 2019-2020 school year at the prices quoted at the March 15, 2018 Transportation Committee meeting pending a positive vote on the bus lease proposition at the May, 2019 District vote.

Second by Mr. Swayze.

Motion carried, 4 - 0.

Public Comment

- A question was raised as to when the community portion of the superintendent search interview process was. It is at 5:30 PM on May 7 and May 8, 2018
- Mrs. Smith asked if the initial Board interview could be changed to April 24 and 25.
- Mr. Swayze remarked about transparency.
- Mrs. Peabody asked about the minutes of the retreat
- Mrs. Peabody wants her Board packet so she has ample to time to review the documents.
- Mrs. Peabody suggested that the safety plan needs to brought to a safety and facilities meeting to be reviewed.

Executive Session

Motion by Mrs. Peabody to enter executive session at 9:01 PM for the purpose of a particular student issue, second by Mr. Foster.

Motion carried, 4 - 0.

Open Session

Motion by Mr. Foster, to resume open session at 9:02 PM, second by Mr. Swayze.

Motion carried, 4 - 0.

Appointment of a
Modified Baseball
Coach

Motion by Mrs. Peabody, upon the recommendation of the Interim Superintendent of Schools, to appoint Edward Gonzalez, 1585 State Hwy 26, South Otselic NY 13155, as the modified baseball coach for the 2018 season. Second by Mr. Foster.

Motion carried, 4 - 0.

Executive Session

Motion by Mrs. Peabody to enter executive session at 9:03 PM for the purpose of a particular student issue, second by Mr. Foster.

Motion carried, 4 - 0.

Open Session

Motion by Mr. Foster to resume open session at 9:30 PM, second by Mr. Swayze.

Motion carried, 4 - 0.

ADJOURNMENT

Motion by Mr. Swayze to adjourn the meeting at 9:30 PM, second by Mr. Foster.

Motion carried, 4 - 0.

Submitted by,

Gail Evans Burpee
District Clerk