

OTSELIC VALLEY CENTRAL SCHOOL
Board of Education
November 27, 2017

Present:	Mr. J. Foster, Mrs. R. Peabody, Mrs. D. Smith, Mr. M. Swayze, Superintendent of Schools D. Henner, Interim Principal M. McAuliff Business Administrator R. Berson, Director of Curriculum, Instruction and Special Programs L. Eaves, District Clerk G. Burpee
Absent:	Mr. B. Wood
Also Present:	Miss. C. Agren, Mrs. V. Agren, Mr. C. Bishop, Mrs. K. Bishop, Mr. A. Collins, Mr. R. Collins, Mrs. J. Comfort, Mr. C. Davis, Mr. J. Gale, Mr. J. Graham, Mrs. P. Graham, Mrs. L. Hyer, Mrs. L. Kenyon, Ms. N. Lippert, Mr. C. Marquard, Mrs. M. Marshall, Mr. R. Marshall, Mrs. C. O'Connor, Mr. P. O'Connor, Mrs. J. Osowski, Miss J. Ponce, Mrs. E. Robinson, Mr. O. Robinson, Mrs. K. Rutz, Mr. B. Smith, Miss B. Smith, Mrs. C. Smith, Mrs. T. Straight, Mr. M. Thompson, Mrs. J. Warren
Guests:	Mr. P. Dewey, Mr. G. Mead

CALL TO ORDER

President Foster called the meeting to order at 7:00 PM. All pledged allegiance to the flag.

AGENDA

The agenda was approved on a motion by Mrs. Peabody, and seconded by Mr. Swayze.

Motion carried, 4 - 0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mrs. Peabody moved the minutes of the October 23, 2017 meeting be approved, second by Mr. Foster.

Motion carried, 4 - 0.

CORRESPONDENCE

None at this time.

Executive Session

Motion by Mr. Foster to enter executive session at 7:03 PM for the purpose of administrative raises and a particular student issue. Second by Mrs. Peabody.

Motion carried, 4 - 0.

Open Session

Motion by Mr. Foster to resume open session at 7:32 PM. Second by Mr. Swayze.

Motion carried, 4 - 0.

Reports

The following reports were given:

- Mrs. Osowski presented an overview of the LINKS 19 plan. One highlight is that on March 20, 2018, there will be a student showcase open house. Students will present classroom achievements.
- Mr. Thompson reported on the recent bus fueling pilot program. He discussed pros and cons of the program. He also discussed the potential need to replace the pick-up truck with a new one with a snow plow.
- Mr. George Mead presented a School Board Academy program, "Roles of the Board, the Superintendent, and Management". His informative presentation highlighted the role of a Board member and the duties of a Superintendent of Schools.

(FY'17/18 - #28)

Superintendent's (FY'17/18 - #29)

Mr. Henner reported on the following topics:

- There is a new Co-Ser for a Regional Certification Officer through the ONC BOCES.
- The transportation report was previously distributed.

(FY'17/18 - # 30)

Principal/Business
Administrator
(FY'17/18 - # 31)

Mr. Berson reported on the following:

- Presented a proposed solution to the bathroom open door concern. For increased student safety, it is being investigated to install keypads at the doors of the lavatories.

Director of Curriculum,
Instruction and Special
Programs

Mrs. Eaves' presented an overview of the CPS (Child Protective Services) process.

Committee Reports
(FY'17/18 - # 32)

The Shared Decision Making Team met prior to this meeting. The results from the last meeting when they looked at data and broke up into four groups and brainstormed ideas for improvement were shared. At the current meeting, the group prioritized the finding. All this will be used to put together a five year strategic plan.

Board Member's

Mr. O'Connor addressed the Board on the Veteran's Tax Exemption literature he distributed at the last meeting. He is still gathering information. One obstacle is that is no veteran's coordinator in Chenango county. One topic he is investigating is the financial impact on districts.

Mr. Swayze reported that a portion of the front sidewalk has sunken in. According to two members in the audience, the landowner is responsible for the maintenance of the sidewalks, the town does not own them.

PUBLIC COMMENT

- None at this time.

REPORTS

Financial Reports
(FY'17/18 - #33)

Motion by Mrs. Peabody, to accept the August and September financial reports as presented. Second by Mr. Swayze.

Motion carried, 4 - 0.

UNFINISHED
BUSINESS

None at this time.

NEW BUSINESS

Personnel
Recommendations

Motion by Mr. Swayze, upon the recommendation of the Superintendent of Schools to appoint the following:

Deborah Lawrence	Appointment as a school volunteer
Jamie Remillard	Conditional appointment as a substitute school aide
Fawn Ramsay	Conditional appointment as a substitute school aide, substitute food service helper and a substitute custodial worker
Brenda Slate	Conditional appointment as a substitute school aide, and substitute food service helper
Mary Jo Nelson	Conditional appointment as a substitute school aide, substitute food service helper, and substitute custodial worker
Elizabeth	Conditional

Whritenour	appointment as a substitute school aide	
Daniel G. Henner	Resignation as Superintendent of Schools	Effective January 20, 2018

Second by Mrs. Peabody.

Motion carried, 4-0

Extracurricular Appointments

Motion by Mrs. Smith , upon the recommendation of the Superintendent of Schools, to accept the following extracurricular appointments as follows:

Justin Barlow	Appointment as a 5-hour prelicensing course instructor	At a stipend per the OVTA contract
Cynthia Neal	Appointment as a shot clock operator for the JV and varsity basketball games	At a stipend per the OVTA contract
Rachel Caterisano	Appointment as a n alternate shot clock operator for the JV and varsity basketball games	At a stipend per the OVTA contract

Second by Mr. Swayze.

Motion carried, 4 - 0.

Student Activity Account Closure

Motion by Mrs. Peabody, upon the recommendation of the Superintendent of Schools to close the Class of 2017 student activity account and transfer the funds (\$209.99) to the Class of 2020 as voted on by the class. Second by Mr. Foster.

Motion carried, 4 - 0.

Donation to School
(FY'17/18 - # 34)

Motion by Mr. Swayze, upon the recommendation of the Superintendent of Schools, to accept the gift of multiple Popular Mechanic and ag-related magazines by Mr. Robinson to be used by Mr. Gonzalez and Mr. Barkman in their classes. Second by Mr. Foster.

Motion carried, 4 – 0.

Policy Manual – First Reading – Determination of Class Rank, #4710.3
(FY'17/18 - #35)

This meeting constitutes the first reading of policy #4710.3, Determination of Class Rank, of the Otselic Valley Central School Policy Manual.

Policy Manual - First Reading and Adoption – Meal Charge Policy
(FY'17/18 - #36)

This meeting constitutes the first reading and adoption of the Meal Charge Policy of the Otselic Valley Central School Policy Manual.

Motion by Mr. Swayze, upon the recommendation of the Superintendent of Schools, to adopt the meal charge policy of the Otselic Valley Central School Policy Manual. Second by Mrs. Smith.

Motion carried, 4 - 0.

Policy Manual – First Reading – Use of the

This meeting constitutes the first reading of the Use of a Credit Card Policy, of the Otselic Valley Central School Policy Manual.

District Credit Card
Policy
(FY'17/18 - #37)

2018 Administrative
Salaries

Motion by Mr. Foster, to approve the salaries for the administrative personnel for 2018 with a three percent increase. Second by Mrs. Peabody.

Motion carried, 4 - 0.

Public Comment

- Mrs. Graham read a statement from the OVTA asking the Board to slow down the process of hiring a new principal. They suggested the next superintendent be a part of the selection of a new principal and not to rush it.
- Mr. Collins asked about a financial/cost analysis of the administrative positions. The next Superintendent will present their administrative structure.
- Mr. Perry Dewey was introduced who spoke about the process of selecting a new superintendent. Generally it is a 28 week process.

Executive Session

Motion by Mr. Foster to enter executive session at 9:12 PM for the purpose of a particular personnel matter, second by Mr. Swayze.

Motion carried, 4 - 0.

Mr. Dewey was invited to join the Board in executive session.

(Mr. Dewey left, 10:00 PM)

Open Session

Motion by Mr. Swayze, to resume open session at 10:16 PM, second by Mrs. Smith.

Motion carried, 4 - 0.

ADJOURNMENT

Motion by Mr. Foster to adjourn the meeting at 10:16 PM, second by Mr. Swayze.

Motion carried, 4 - 0.

Submitted by,

Gail Evans Burpee
District Clerk