

Present:	Mr. G. Brown, Dr. D. Evans, Mrs. D. Liuzzo, Mrs. M. Marshall, Superintendent of Schools R. Hughes, High School Principal D. Henner, Elementary Principal L. Eaves, Business Manager, G. Lott, District Clerk G. Burpee
Absent:	Mrs. T. Hammond
Also Present:	Mr. R. Berson, Mrs. K. Bishop, Mr. J. Gale, Mrs. R. Peabody, Ms. D. Slocum, Mr. K. Springer, Mrs. S. White, Mrs. B. Warner, Mr. J. Warner

- CALL TO ORDER** President Brown called the meeting to order at 7:32 PM. All pledged allegiance to the flag.
- AGENDA** The agenda was approved on a motion by Dr. Evans, and seconded by Mrs. Liuzzo.
- Motion carried, 4 - 0.
- APPROVAL OF MINUTES OF PREVIOUS MEETINGS** Dr. Evans moved the minutes of the November 14, and December 2, 2012 meetings be approved, second by Mrs. Marshall.
- Motion carried, 4 - 0.
- CORRESPONDENCE**
(FY'12/13 - #46)
- A letter from the State Education Department regarding the approval of the APPR plans.
- PUBLIC COMMENT**
- Mr. Gale shared his concerns about the upcoming septic system project.
- REPORTS**
- Superintendent's
- Mr. Hughes reported on the following:
- Mrs. Osowski and Ms. Ross attended the NYSCATE conference recently. It was reported that Otselic Valley is above and beyond many Districts across the state in its use of technology. It was suggested that they showcase examples at the next NYSSBA conference. The two teachers will present more information at the next meeting.
 - Office staffing when the project is completed. It is on the agenda to abolish one clerical position at this meeting. This will result in a decrease of 23% in confidential employee expenses.
 - The administrative and office staff participated in a records management training in order to stream line files.
 - Review of the November bus maintenance report.
 - Mr. Hughes is a member of the Regional Transportation Committee to recommend various options for schools.
 - The safety plans will be reviewed. Concerns by staff and principals will be taken into account. There will be drills in the next few weeks to make sure everyone knows what to do in an emergency situation.
 - Christmas cookies were distributed to the Board members from Mr. Hughes and his family.
- (FY'12/13 - #32)
- Elementary Principal's
- Mrs. Eaves reported on the following:
- The Holiday Sale was a success that the PTO sponsored.
 - Morning Program has returned to the Elementary School. It will be held every Friday from 8:10 – 8:30 AM.
 - There will be a school-wide craft in the morning of December 21st and the parents will be invited to join their child in the afternoon for popcorn and a movie before the holiday break.

- The High School Library Club will be reading to the students on December 21st as well.

High School Principal's

Mr. Henner reported on the following:

- Change in the time spent on parent conferences is being considered. With the advances in technology, especially the home access center for parents to track their child's progress, there is more communication with parents and perhaps a full day is not needed for a parent conference day.
- The Morning Sports Academy is picking up momentum.
- Participation increased at the winter semi-formal dance.
- A lot of excitement is building for the senior night for the basketball teams. Special t-shirts will be available for sale as well as special uniforms to be worn by the athletes. All proceeds will benefit Coaches versus Cancer.
- An e-mail was shared from Blessed Virgin Mary school stating how nice it is for them to come to this school with the kind, helpful, and considerate staff and fans.
- The wrestling program is off to a great start. Different formats are being explored, one being a Varsity 7-12 team.
- The cheerleading uniforms that are being considered declared surplus are very old ones. One generation of uniforms will be kept in the event they are needed as replacements.
- In general, Mr. Henner is very proud of everything going on in the school.

Business Manager's

Mr. Lott reported on the following:

(FY'12/13 - #48)

- Contractual and cooperative services chart.
- Mr. Berson explained the internal auditor RFP process and recommendation.
- The application for refund of taxes resolution.
- Internal claims auditor findings.
- Gift to the school.
- Operations and Maintenance report prepared by Mr. Springer.
- FLEX spending roll-out for OVTA members.

(FY'12/13 - #49)

Board Member's

The following topics were discussed:

- On behalf of the Board, Mrs. Marshall presented the clerk with a poinsettia.
- There was a report on the Legislative Breakfast on December 8, 2012.

Financial Reports

(FY'12/13 - #50)

Motion by Mr. Brown, to accept the November financial reports as presented. Second by Dr. Evans.

Motion carried, 4 - 0.

NEW BUSINESS

Personnel
Recommendations

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools to approve the following:

- | | |
|-------------------|--|
| Kimberly Mikula | Conditional appointment pending clearance from the State Education Department as a substitute school aide and a substitute food service helper |
| Carolina O'Connor | Appointment as a substitute teacher |
| Joseph Schmitt | Appointment as a substitute school aide |

Second by Mrs. Liuzzo.

Motion carried, 4 - 0.

Extra-Curricular Appointments

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools to approve the following extra-curricular appointments with stipends according to the 2011-2014 OVTA contract.

Matthew Williams Appointment as a substitute wrestling coach, at a pro-rated stipend

Second by Mrs. Liuzzo.

Motion carried, 4 - 0.

Dual Enrollment Requests
(FY'12/13 - #51)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to grant the request made by Barbara Warner for Jacob Warner to be dually enrolled in Otselic Valley Central School and New Life Christian School for the 2012-2013 school year and the 2013-2014 school year. Second by Dr. Evans.

Motion carried, 4 - 0.

Committee on Special Education Recommendations

Motion by Dr. Evans, to accept the recommendations of the Committee on Special Education resulting from the meetings on December 12, 2012. Second by Mr. Brown.

Motion carried, 4 - 0.

Business Administrator/Manager Working Conditions
(FY'12/13 - #52)

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the business administrator/manager working conditions retroactive to July 1, 2012. Second by Mrs. Liuzzo.

Motion carried, 4 - 0.

2013 – 2017 Internal Auditor Services

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to appoint Questar III BOCES to provide the District's internal auditing services for 2013 – 2017 at a fee of \$44,495.00. Second by Dr. Evans.

Motion carried, 4 - 0.

Abolishment of a Civil Service Position

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to adopt the following resolution:

Due to economic times, the reduction in State Aid, decreased enrollment, and District's efforts to limit the financial burden on its taxpayers, the Board of Education resolves to abolish the following typist position:

Position	Number	Least Senior Staff Member Impacted by the Abolishment	Effective Date
Typist	1	Tammy Allen	December 31, 2012

Second by Mr. Brown.

Motion carried, 4 - 0.

Application for
Refund of Taxes
(FY'12/13 - #53)

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the application for refund of taxes made by Marsha Ponterio, Town of Pharsalia, in the amount of \$354.63. Second by Mrs. Marshall.

Motion carried, 4 - 0.

Gift to School
(FY'12/13 - #54)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to accept the gift to the school from the Durkee Run in the amount of \$25.00. Second by Mrs. Liuzzo.

Motion carried, 4 - 0.

Declaration of Surplus
Items
(FY'12/13 - #55)

Motion by Mrs. Marshall, upon the recommendation of the Superintendent of Schools, to declare the cheerleading uniforms listed as surplus and donate them to the Booster Club to be used as a fundraiser. Second by Mr. Brown.

Motion carried, 4 - 0.

PUBLIC COMMENT

- Ms. Slocum reported that the students filled out a bullying survey recently pertaining to how safe they feel at school.
- Many people are impressed with the bullying video that was sent to Channel 9 and is on the website that the K-4 students created.
- Mr. Springer asked about the replacement part for one of the slides at the Elementary School that was mentioned in his report. The apparatus will come down when the campuses are joined. It was the consensus of the Board to replace the part so the children may use it while it is still up.

Executive Session

Motion by Mr. Brown to enter executive session at 9:02 PM for a student issue. Second by Dr. Evans.

Motion carried, 4 - 0.

Open Session

Motion by Mr. Brown to resume open session at 10:02 PM, second by Dr. Evans.

Motion carried, 4 - 0.

ADJOURNMENT

Motion by Mrs. Marshall, second by Dr. Evans, to adjourn the meeting at 10:03 PM.

Motion carried, 4 – 0.

Submitted by,

Gail Evans Burpee
District Clerk