

OTSELIC VALLEY CENTRAL SCHOOL  
Board of Education  
March 20, 2013

Present:	Mr. G. Brown, Dr. D. Evans, Mrs. T. Hammond, Mrs. D. Liuzzo, Mrs. M. Marshall, Superintendent of Schools R. Hughes, High School Principal D. Henner, Elementary Principal L. Eaves, Business Administrator, R. Berson, District Clerk G. Burpee
Also Present:	Mr. D. Clapp, Mr. B. DeLee, Miss K. DeLee, Mrs. T. DeLee, Mrs. A. Geers, Miss K. Graves, Mr. T. Marston, Mr. B. Miller, Mrs. C. Morse, Mr. Z. Muller, Mrs. R. Peabody, Mr. B. Rasmussen, Ms. D. Slocum, Mr. K. Springer, Mr. H. Straight

- CALL TO ORDER**                      President Brown called the meeting to order at 7:36 PM. All pledged allegiance to the flag.
- AGENDA**                                      The agenda was approved on a motion by Dr. Evans, and seconded by Mrs. Marshall.
- Motion carried, 5 - 0.
- APPROVAL OF MINUTES OF PREVIOUS MEETINGS**                      Mrs. Marshall moved the minutes of the February 20, and March 6, 2013 meetings be approved, second by Mrs. Liuzzo.
- Motion carried, 5 - 0.
- CORRESPONDENCE**                      • A sympathy card was sent to Sharon Benson.
- PUBLIC COMMENT**                      • Mr. Berson was welcomed to the head table.
- REPORTS**
- Superintendent's                      Mr. Hughes reported on the following:
- The deadline for a state budget is targeted for March 21, 2013.
  - The deadline for those interested in the retirement incentive is March 22, 2013.
  - There will be a budget basics meeting on April 3, 2013.
  - Update on the building project. A schedule with the contractors is being developed.
  - The District is a recipient of a Titanium Level Safety Award from Utica National in recognition of the district's safety initiatives. There is also a \$500.00 monetary award to be used for student incentives.
  - Student data from the benchmark testing was shared showing beginning data compared with data at the half year mark. There have been significant gains.
  - Explanation of the purchase of the vacant property adjacent to the school property in South Otselic. There will be a resolution to be voted on at the annual meeting on May 21, 2013. A positive vote is needed to purchase such property.
- Elementary Principal's                      Mrs. Eaves reported on the following:
- Staff is working on adapting modules from EngageNY
  - First graders are finishing a module on fairy tales. They will be going to the movie theater in Hamilton as a finale to the unit.
  - CSE Annual Reviews are being conducted. They should be completed by mid-May.
  - Information pertaining to the updated Board notes for CSE meetings.
- High School Principal's                      Mr. Henner reported on the following:
- The booster club sponsored the very well attended winter

sports dinner

- In April there will be a review of the eligibility and homework center procedures. Most people like the current systems.
- Model schools visit on March 13, 2013
- Master schedule process for the 2013-14 school year. Ms. George and Mr. Hills will be meeting with students. We may be looking into more team teaching with the building project possibly limiting room usage. Everything is in the thinking phase right now.
- On the district voting day, the freshman class would like to host a dinner and the music department would like to have their spring concert.

It was the consensus of the Board to hold the May Board of Education meeting on May 21, 2013 at 8:30 PM in the Library of the junior senior high school to allow for the concert and dinner.

- Due to the inclement weather during the week of the Spring Musical, Friday night's performance has been moved to Sunday afternoon at 3:00 PM.

Business Administrator's

Mr. Berson reported on the following:

- The tax collected for the period of March 1, 2012 through February 28, 2013 from the Extracurricular Accounts has been sent to the state.
- The cafeteria tax has been paid.
- The Medicaid payment has been received.
- Warrant issues were discussed.
- Questar III BOCES will be in the District the week of March 25<sup>th</sup> to conduct the internal audit function.
- The February transportation report was previously distributed.
- The Operations and Maintenance report was previously distributed.
- Mr. Springer reported that a 30-yard container of scrap metal was collected and recycled.

(FY'12/13 - #75)

(FY'12/13 - #76)

Board Member's

The following topics were discussed:

- Mrs. Marshall reported that Mr. Berson is doing a good job.
- The iPad protection program was discussed. The forms will be put on the website.
- The Delaware-Chenango-Madison-Otsego BOCES Annual Meeting notice was distributed.

(FY'12/13 - #76a)

Financial Reports (FY'12/13 - #77)

Motion by Mrs. Marshall, to accept the February financial reports as presented. Second by Dr. Evans.

Motion carried, 5 - 0.

NEW BUSINESS  
Personnel Recommendations

Motion by Mrs. Hammond, upon the recommendation of the Superintendent of Schools, to approve the following personnel recommendations:

Robert Berson	Salary adjustment to a pro-rated salary of \$65,432.00	Retroactive to March 4, 2013
Kimberly Lehtonen-Mikula	Conditional appointment pending clearance from the State Education Department as a	

substitute bus aide

Raymond Wood Conditional appointment pending clearance from the State Education Department as a substitute bus driver, pending successful completion of final bus driving regulations

Rosemary Adolph Conditional appointment pending clearance from the State Education Department as a substitute teacher

Jessica Czachowski Conditional appointment pending clearance from the State Education Department as a substitute teacher

Kimberly Lehtonen-Mikula Conditional appointment pending clearance from the State Education Department as a substitute teacher

Second by Dr. Evans.

Motion carried, 5 - 0.

Committee on  
Special Education  
Recommendations

Motion by Dr. Evans, to accept the Committee on Special Education recommendations resulting from the meetings on February 28, March 1, March 4, March 5, March 11, and March 12, 2013. Second by Mrs. Marshall.

Motion carried, 5 - 0.

Declaration of Surplus  
Items

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to declare the pole barn at the Junior Senior High School campus as surplus and excise it to the FFA to dispose of it as appropriate. Second by Mrs. Liuzzo.

Motion carried, 5 - 0.

2013 Notice of  
Annual Budget  
Hearing, Budget  
Vote, and Board  
Member Election  
(FY'12/13 - #78)

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to approve the 2013 Notice of Annual Budget Hearing, Budget Vote and Board Member Election. Second by Mrs. Marshall.

Motion carried, 5 - 0.

Declaration of  
Surplus Items  
(FY'12/13 - #79)

Motion by Mr. Brown, upon the recommendation of the Superintendent of Schools, declare the list of items as surplus and to dispose of them appropriately. Second by Dr. Evans.

Motion carried, 5 - 0.

SEQRA Unlisted  
Action-Negative  
Declaration  
(FY'12/13 - #80)

Motion by Dr. Evans, upon the recommendation of the Superintendent of Schools, to adopt the following resolution:

WHEREAS, a less than .4 acre parcel of land containing an abandoned home located at 148 County Road 13 adjoins the South-Easterly side of the County Road 13 entryway to the Otselic Valley Junior-Senior High School (the "Property"); and

WHEREAS, the Property may be available for purchase and is needed to improve the operations, circulation and parking available at the Junior-Senior High School; and

WHEREAS, this Board of Education finds that it is in the School District's best interests to acquire the Property, if it is available for a reasonable market price, and to remove the improvements thereon to make the property available for School District operations (the "Project"); and

WHEREAS, pursuant to the State Environmental Quality Review Act (hereinafter "SEQRA"), the School District caused to be prepared Part 1 of a Short Environmental Assessment Form for the Project dated March 14, 2013 (hereinafter "SEAF"); and

WHEREAS, the SEAF, having been reviewed by this Board of Education, was deemed adequate and accurate relative to the Project; and

WHEREAS, the Project is an "Unlisted Action" pursuant to 6 NYCRR §617.2(ak) and, therefore, coordinated SEQRA review is optional; and

WHEREAS, this Board of Education now desires to make its "Determination of Significance" with respect to the Project in accordance with 6 NYCRR §617.7 and to give notice of said

NOW, THEREFORE, BE IT RESOLVED BY THE OTSELIC VALLEY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION AS FOLLOWS:

1. The Board of Education accepts the SEAF for the Project as complete and accurate.
2. Based upon an examination and analysis of the SEAF, and based further on this Board's knowledge of the area surrounding the Project and such further investigation of the
  - a. The Project constitutes an "Unlisted Action" as is defined in the SEQRA regulations at 6 NYCRR §617.2(ak), and, therefore, coordinated review is optional;
  - b. The Project will result in no significant adverse environmental impacts and, therefore, is one which will not have an adverse significant effect on the environment. Therefore, this Board hereby determines that the Project will not have a significant adverse effect on the environment, and this Board will not require the preparation of an "Environmental Impact Statement";
  - c. As a consequence of the foregoing, this Board has decided to prepare a "Negative Declaration" with respect to the Project.
3. The Superintendent of Schools is hereby directed to file a "Negative Declaration" with respect to the Project in the main office of the School District.

4. This Resolution shall take effect immediately.

Second by Mrs. Marshall.

Motion carried, 5 - 0.

PUBLIC COMMENT

- Mrs. Geers suggested that a state police officer come to both buildings and explain about gun safety. Mr. Hughes responded that two troopers are interested in coming into the schools.
- Mr. DeLee inquired about the purchase of a new bus as well as the purchase of the vacant property.
- Mr. Straight inquired about the impact to taxes with the purchase of the vacant property.

Executive Session

Motion by Mr. Brown to enter executive session at 8:25 PM for a personnel issue. Second by Dr. Evans.

Motion carried, 5 - 0.

Open Session

Motion by Mr. Brown to resume open session at 10:01 PM, second by Mrs. Hammond.

Motion carried, 5 - 0.

ADJOURNMENT

Motion by Mrs. Hammond, second by Dr. Evans, to adjourn the meeting at 10:02 PM.

Motion carried, 5 – 0.

Submitted by,

Gail Evans Burpee  
District Clerk